

2025

MBA 1st Semester Examination

MBA

Paper : MBAC409X9

(Computer Applications in Business)

(Practical)

Set - 11

Full Marks : 50

Time : Two Hours

The figures in the margin indicate full marks.

Answer *all* the questions. 10×4=40

1. Create a Bio-data of your own in MS Word and must use page borders. The qualification must be in table format.
2. (a) Create an electronic spread sheet which shows the sales of different products for 5 years. Create column chart for the following data

Year	Product-1	Product-2	Product-3	Product-4
2019	1000	800	900	1000
2020	800	80	500	900
2021	1200	190	400	800
2022	400	200	300	1000
2023	1800	400	400	1200

P.T.O.

(2)

- (b) Prepare a bar chart and pie chart for analysis of the following data.

Category	Expenditures
Hospital	371
Physician	218
Nursing Home	83
Dental	51
Admin and Insurance	50
Public Health	39
Home Health	32
Research	56

3. Create the following worksheet Salary (Enter at least 5 records)

EMP_ID	EMP_NAME	BASIC	DA	HRA	TA	GROSS SALARY	PF	NET SALARY

Calculations are done as follows :

DA-15% of BASIC, HRA 20% OF BASIC and TA 5% of BASIC, GROSS SALARY IS BASIC + DA + HRA + TA

PF is 7.5% OF BASIC.

NET SALARY is GROSS SALARY – PF.

(3)

4. Make a PowerPoint presentation of all the details of the books list (Book Title and Author Name) that you had studied in MBA First Semester. Number of slides must be 5 and apply theme.

Viva-voce : 10 Marks
