

2025

MBA 1st Semester Examination

MBA

Paper : MBAC409X9

(Computer Applications in Business)

(Practical)

Set - 5

Full Marks : 50

Time : Two Hours

The figures in the margin indicate full marks.

Answer the following questions. 10×4=40

1. Create a database file in MS Access, using your name whose contents are as follows :

Name	Address	Marks
K. Roy	Garia	750
A. Sen	Behala	680
D. Ghosh	Behala	710
A. Khan	Dhakuria	698

- (a) Display the record name, address and mark whose address is Behala and marks is more then 700.
- (b) Add a new field 'Age' to the above database and enter some imaginary data in it.

P.T.O.

2. Create a table in MS Excel as following :

Sl. No.	Name	Sub 1	Sub 2	Sub 3
1	Amit	55	70	76
2	Alan	49	65	78
3	Sruti	76	58	88
4	Kamal	70	60	44
5	Ajay	67	76	54

- Add two more columns named Total and Average.
 - Use V-lookup function to show the total marks of each student.
 - Use Line chart to display the highest marks of each student in each Subject.
- Create a PowerPoint presentation on "Cybercrime", you must use word-art, clipart and animation wherever necessary. Make 5 slides.
 - Using the mail merge facility in MS Word prepare a notice for the Annual general Meeting of a public Limited Company for any five shareholders stating their names, address and phone numbers.

Viva-voce : 10 Marks
