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VIDYASAGAR UNIVERSITY

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20.22

Resolution of the meeting of ICT-MIS Working Committee dated 12-09-2022

Members Present:

1. Professor Sibaji Pratim Basu – Hon'ble Vice-Chancellor – Chairman
2. Professor Satyajit Saha – Dean, Faculty of Science
3. Dr. Jayanta Kishore Nandi - Registrar
4. Shri Gautam Pal – Finance Officer
5. Shri Biplab Chakraborty – Controller of Examinations & Sr. Information Scientists (Offg.)
6. Shri Arindam Bhattacharyya – Development Officer
7. Shri Partha Sarathi Das - Programmer
8. Shri Debayan Nanda – System Analyst
9. Shri Sunil Ch Mallik – Executive Director, Computer Centre - Convener

Professor Sibaji Pratim Basu, Hon'ble Vice-Chancellor in Chair.

Agenda 1: To confirm the resolution of the previous meeting.

Convener placed the approved resolutions and reported the current status/action taken against the last approved resolutions as follows:

- 1.1 **BSNL Centrex Exchange:** Convener reported that BSNL repeatedly sending monthly invoices although the letter for termination of contract has already been sent by the Registrar on 30.06.2022 (after taking legal opinion). Also the devices for the exchange remains left in the exchange room provided by the university. Registrar is being requested to inform BSNL about these concerns by writing letter to CGM, BSNL and over telephone as well.
- 1.2 **EPABX System:** Old EPABX system has been revived. EPABX committee is being requested to publish guidelines to efficiently use the system for greater interest. The ICT-MIS committee also feels the need of direct reach/dialing to each EPABX node, resulting a 32 channel PRI has been proposed. EPABX committee be requested to explore it with BSNL and other Service provider.
- 1.3 **CDAC Leave and Attendance Management:** The AMC had been renewed and valid up to Mar, 2023. However the committee requested ICT team members to explore the feasibility of other solution along with advanced facilities available in present days with ease & low maintenance/ management. The CDAC system may be discarded, if any other alternative system could be implemented before the end of the CDAC contract period.

Convener mentioned that actions has been already taken on most of the resolutions of the previous meeting except a) 100Mbps leased line due to the lack of vendor participated in the EOI, b) Website Revamping.

Resolution: Resolution of the previous meeting is confirmed. The Action taken as per approval is noted with thanks.

Agenda 2: To report the termination of previous UMS Project and discuss the new proposal of ERP System of IIT KGP and TCSion- Policy of deployment & maintenance of UMS/ERP.

Convener reported that the final termination letter mentioning the withdrawal of the work order and partial refund of advance has been sent to GM, WBEIDC by the Registrar (Ref No: VU/R/1235/2022 Dated: 10.08.2022), but university still not received any responses from the WBEIDC.

Placed before
Hon'ble Vice-Chancellor
for EC
19/9/22

APP
19/9

Register for EC
19/9



Resolution: After threadbare discussion, the committee resolved that if no response is received from WBEIDC till next thirty days from this date, Registrar be requested to send another letter to GM, WBEIDC mentioning the following essence: ✓

- a) Getting no response from WBEIDC regarding the termination of the project, university is going to discard the server rented on cloud for the UMS project, if necessary WBEIDC can recover their belongings from the server as per their IPR, also to provide the data of the university within next 7 days.
- b) Reminder to return the amount already paid for the project.

The committee also resolved that the ERP system of IIT, KGP is non-feasible in terms of support for the long run and TCSion ERP is undoubtedly a reliable one but economically non-feasible immediately due to the high cost as well as the lack of fund. Rather, the ICT team members are requested to explore other ERP systems running in different reputed universities. E-Tender may be called thereafter.

Agenda 3: To report the email received from coral draw on compliance of their software use and action taken thereof.

Convener reported that a reply mail has been sent to CorelDraw Corporation regarding probability of nonuse of such software as this is a higher education institute which deals with academic and research oriented works and does not have any DTP unit. However as per their request, Computer Centre has engage its manpower along with AMC vendor for thorough hardware and software internal audit of the university computers scattered in different departments and units with due approval from authority. After this checkup it will be clear if any package from CorelDraw has been installed in any system unknowingly and accordingly the necessary actions will be taken.

Resolution: The committee has noted the matter however feels that it will be better to procure few copies of the same software for the ease of works in different departments. The ICT team under the leadership of EDCC is being requested to prepare the roadmap of the ICT infrastructure for the next 3 and 5 years and place the proposals/requirements to PPDB. Opinion from the External Expert may also be taken to accomplish this.

Agenda 4: To discuss the various financial rule/Purchases process on purchase of IT and other proprietary equipment through Tender, e-Tender, Gem, OEM, Repeat order etc.

Convener reported that being the nerve centre of the ICT affairs, the Computer Centre has to deal with purchase of vast number of different IT equipment on regular basis and it is very cumbersome to smoothly process such works as there is no central guidelines framed to purchase IT & other proprietary equipment through Tender/E-Tender/GEM/OEM/Repeat Order etc.

Resolution: The committee has noted and request Finance Officer to prepare a general purchase guidelines as per university/government norms (with future scope of modifications) for the sake of smooth purchase procedure by the university officials.

Agenda 5: To consider proposal for purchase of CCTV Components for further expansion with an estimate of Rs.60, 000.

Convener reported that at present university used a number of 16/32 channel NVR systems and all the NVRs are now used. Therefore urgent need of another NVR. However considering the future expansion, one 64 channel NVR system may be procured with the estimated cost of Rs. 60,000/-.

Resolution: The committee has noted the matter and principally accepted the proposal and resolved that it may be procured through tendering process.

**Agenda 6: To review and recommend the rules for uploading documents in website**

SIS and SA reported that several notifications/tender etc. requested to upload on the website without signature of the official (requested to upload) on the actual documents to be uploaded. Also, it is difficult to extract the title and expiry date of the notifications/tender.

Resolution: After threadbare discussion the committee resolved that henceforth all website related affairs to be requested to webmaster through proper channel (competent authority) from institutional email (i.e. official email) mentioning the title, category and expiry date of each notice will be preferable. In case of extreme difficulty the document may be forwarded by the competent authority with the proforma already available along with signature on each page of the documents sent. ICT Team be requested to prepare a guideline in this regard and notify to university stakeholders.

Agenda 7: To report the renewal status of Antivirus and resolved on further processing.

Convener reported that the Quickheal Server based antivirus licensed has expired on 10-08-2022 and on request the OEM has extended the license period and it is running in grace period. The OEM has also submitted their renewal offer with less price compared to last work order (selected through e-Tender) for renewal for 500 user licenses with total cost of 4, 72,000/- with Rs. 945/- per license for 3 years. It was placed before Hon'ble Vice-Chancellor and it is in FC now for financial approval.

Resolution: The committee recommended that considering the past performance of Quickheal, its reliability and ease of maintenance and management, the Quick heal product with 500 user licenses directly on OEM Price as offered on their authorized vendor M/S Sree Kailash IT Services.

The matter may be placed before Works and Tender for consideration.

Agenda 8: To report the status of e-tender for FMC of Network.

- Convener reported that several e-Tenders in various phases on FMC of Network Infrastructure has been floated but was cancelled due to less number of eligible vendor. This time we are in the 3rd call of the e-Tender. Four bidders has submitted the e-Tender. On Technical Evaluation by the ICT Team, it is found that one bidder in the name of M/S 'aD Network' has qualified. Accordingly with the approval of authority and as per single tender rule, the financial bid may be opened since it is the 3rd call.

Resolution: It is recommended that the financial bid of the single eligible bidder may be opened and processed further on placement of W.O. if the offered price is less than 2% higher than the estimated approved price of 6.5lacs + GST (as per G.O bearing no. 925(Y) dated 14.02.2017). The financial bid and W.O. may be processed through the Works and Tender Committee.

MISC:

- i) **Admission Server:** System Analyst and SIS reported that almost throughout the year an additional server (apart from the web server) is nowadays necessary to run different newly developed or heavy loaded applications like Online Admission (for Ph.D., PG Regular, CCAE etc), online examination (different semesters of UG, PG Regular and CCAE, CDOE etc.) and several other applications already shifted or to be shifted (like Faculty Information System, Grievance Redressal, Students Feedback, Identity Card Portal, e-Circular, e-Migration etc. and many more). However, as per the load the server, resources has to dynamically allocate for optimal use in terms of performance and cost. Also as per the resolution of the previous ICT-MIS university is planning to migrate to Google Cloud Platform with "Pay as you Go" pricing model where dynamic billing will be produced by Google (through their authorized vendor) as per the resources used in a month cycle.

Resolution: After threadbare discussion, an amount of Rs.3,60,000/- (considering maximum of Rs.30000/- per month) is principally accepted and recommended for approval for the purpose.

Convener further reports that New ISP for 100 MBPS LL may take some time to finalise.

Resolution: It is resolved that the existing LL service from WBEIDC be continued till the new ISP is selected for uninterrupted service with the same price and terms and conditions with WBEIDC.



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- ii) **Student/Research Scholar Identity-cum-Library card:** For Identity-cum-Library Card (RFID of approximately 3000 pcs) for the session 2022-23, an estimated amount of Rs. 95,000/- is recommended for approval.

Since there was no other agenda, the meeting has ended by thanking to the chair.

(Sunil Ch Mallik)

EDCC &

Convener of ICT Working Committee

(Professor Sibaji Pratim Basu)

Vice-Chancellor

Chairman