Ref. No.- VU/IQAC/053 /2024   **Dt. 27/03/2025**

Resolution and ATR of the Meeting of Internal Quality Assurance Cell (IQAC)

Vidyasagar University

On 30.08.2024 at 12 Noon

Venue: Surya Sen Sabhakaksha

Members Present:

1. Prof. Susanta Kumar Chakraborty, Hon'ble Vice-Chancellor - Chairperson
2. Dean (acting), Faculty of Arts and Commerce - Member
3. Registrar, Dr. Jayanta Kishore Nandi - Member
4. Finance Officer, Mr. Gautam Pal – Member
5. Controller of Examinations, Mr. Biplab Chakraborty – Member
6. Senior Information Scientist, Mr. Biplab Chakraborty – Member
7. Secretary, Council for PG Studies, Dr. Tarun Kanti Mandal – Member
8. Dr. Rupa Dasgupta, Principal, DTSKSM - Member
9. Prof. Ajay Kumar Misra, Professor, Dept. of Chemistry – Member
10. Prof. Ramkrishna Maiti, Professor, Dept. of Geography – Member
11. Prof. Sebak Kumar Jana, Professor, Dept. of Economics – Member
12. Dr. Jolly Das, Associate Professor, Dept. of English – Member
13. Prof. Pinaki Das, Professor, Dept. of Economics – Member
14. Dr. Prabhash Kumar Singh, Assistant Controller of Examinations - Member
15. Prof. Debdulal Banerjee (Alumni) – Member
16. Dr. Annapurna Chatterjee (local society) – Member
17. Director, IQAC, Prof. Madhumangal Pal - Convener

Professor Madhumangal Pal, the Director of IQAC, welcomed the Chairman Professor Susanta Kumar Chakraborty, the Honorable Vice-Chancellor and other members of the committee particularly, Dr. Rupa Dasgupta, Principal, DTSKSM as it is her first meeting as a member of the IQAC committee. The Chairman of the IQAC committee assumed the chair and presided over the meeting.

With the permission from the chair, Prof. Ramkrishna Maiti proposed for a congratulatory message to the Director, IQAC for putting all the efforts which resulted in the performance of a good position among all state universities in the NIRF ranking. The Chairman, along with all the members, expressed their gratitude to the Director of IQAC and his team for their sustained efforts, which led to the University securing a notable position in the NIRF rankings, despite facing numerous challenges and constraints. The Chairman emphasized the importance of collective efforts from all stakeholders to address areas of improvement and to further enhance the University's ranking. Prof. Arindam Gupta, Dean of Arts & Commerce, reinforced this sentiment, suggesting that all members must unite and collaborate to achieve an "A" grade in the NAAC accreditation.

Agenda 1: Consideration of the proceeding of the last meeting held on 31.01.2024

Resolution: The Director of IQAC presented a review of each resolution passed during the previous meeting and apprised the committee on the action taken against the resolutions adopted. To date, the University has signed 16 MOUs, and meetings regarding the code of conduct have been conducted. Eleven departments have submitted their syllabi and course proposals for the introduction of add-on, skill development, and soft skill development courses. These syllabi and course proposals will be placed before the appropriate bodies for the necessary approvals. The Registrar has been requested to issue a notification to all the academic departments to start the add-on/skill-development/soft-skill development courses in their departments. In line with the resolution adopted in the previous meeting regarding the installation of energy-efficient lighting, IQAC has procured 50 motion sensor bulbs. The Registrar has been requested to allocate these bulbs for installation at appropriate places in consultation with the Engineer department.

Regarding the resolution on the introduction of MOOC courses for postgraduate students, Prof. Pinaki Das provided an overview of the SWAYAM course and informed the committee about the recent UGC notification concerning the University's conduct of the SWAYAM course. It was recommended that the matter be presented to the Faculty Council for further discussion and implementation, beginning with the 2024-2025 academic session.

The Hon'ble Vice-Chancellor suggested that a monitoring committee be established to oversee and provide guidance on the implementation and standardization of the add-on, MOOC and skill development courses from the 2024-2025 academic session.

All other resolutions from the meeting held on 31.01.2024 were read and duly confirmed.

Agenda 2: Discussion on the resolutions from the Core Committee meeting held on 20.08.2024

Resolution: The Director, IQAC placed the resolutions adopted in the Core Committee meeting dated 20.08.2024 to the members. The Committee discussed the resolutions adopted and observed/suggested the following:

a) The IQAC committee agreed on the proposal of conducting a seminar and the organizing committee formed in this regard has been agreed upon by all the members. The Chairman suggested that the topic of the seminar be "Digitalized Transformation of Education System with Special Emphasis on Binary Accreditation System". A committee formed in the core committee's meeting is accepted by all the members.

b) The AQAR data collection committee formed and presented to the Committee has been approved.

ATR: (a) *The application for funds to the NAAC has been made. No information has been received yet.*

(b) *The AQAR data collection committee has been formed and circulated among the members. The committee has taken an active role in submitting the data to the NAAC portal.*

Agenda 3: Discussion on the introduction of MOOCs.

Resolutions: The agenda and subsequent resolution in line with introduction of MOOCs has been adopted as mentioned under the resolution of Agenda 1.

ATR: *The faculty council has decided in a meeting that such a course will commence in the 2024-2025 session and take effect from the third semester (July 2025).*

Agenda 4: Initiation of administrative audit as per NAAC requirement.

Resolutions: The committee has requested the Director, IQAC to prepare a specific format for administrative audit as per NAAC requirement in consultation with the Head of the Administrative Departments.

ATR: *A committee will prepare the administrative audit format. The committee will prepare such a format.*

Agenda 5: Discussion on NIRF ranking for 2024.

Resolutions: The committee noted the ranking of the University in the NIRF ranking 2024 under the band 51-100 among the State Public University. However, the committee observed that all the necessary initiatives must be taken and challenges should be dealt to improve the ranking next year to be within 50. The Chairman suggested that in view of the latest scenario, IQAC along with other members (Faculties and Officers) must study and address the gaps that are holding us back in the ranking.

Agenda 6: Update on NAAC preparation.

Resolutions: In view of the NAAC preparation, the data related to placement and migration of the students to Higher Education can be captured from the Academic Departmental Office, marksheet/certificate/transcript mail received for verification by the Office of the Registrar and also from the data of the students applying for Migration.

ATR: *The result of NIRF has been discussed thoroughly.*

Agenda 7: Discussion on the plagiarism of thesis written in regional languages such as Bengali, Sanskrit, Hindi and Santali.

Resolutions: The committee noted that the Drillbit Plagiarism Checking Software supports the review of theses and papers written in certain regional languages. It has been decided that theses written in regional languages will be checked using the Drillbit software, and the current practice (a declaration by the scholar and supervisor(s)) will continue to be followed until further notice.

It is being suggested that University may subscribe to iThenticate/Turnitin plagiarism software on trial basis. A mechanism may be set for checking of the articles/thesis on the subscribed plagiarism software.

ATR: *Plagiarism checking for the regional languages has not yet started. However, as per the UGC's latest update, the plagiarism certificate must be uploaded when the thesis is uploaded to the Shodganga portal. The final decision is pending.*

As per the research scholar's demand, a quotation is collected from iThenticate. The cost per year with an AI assistant is approximately Rs. 7,35,000/-. This information was included in the last budget meeting.

Agenda 8: Preparation of the monitoring committee for Add-on courses.

Resolutions: A committee may be formed by the Hon'ble Vice-Chancellor for monitoring of the Add-on courses.

ATR: *A committee has been formed to monitor add-on courses. During the meeting, the committee also took some measures.*

Agenda 9: Discussion to initiate courses on Indian Knowledge System.

Resolutions: After thorough discussions, the committee suggested the IQAC Director to identify the subjects along with the faculty members to implement the same. A committee will be prepared by the Hon'ble Vice-Chancellor to monitoring the course. A workshop on Indian Knowledge System may be conducted and experts from IIT, Kharagpur may be invited as speaker.

ATR: *A committee has been formed to monitor IKS. Two syllabi have been prepared. They are submitted to the Secretary of the Faculty Council for Post-Graduate Studies for approval in the appropriate body. PG secretary is requested to take the necessary steps to implement such courses.*

Agenda 10: Discussion of issuing of certificate for add-on courses organized by the departments.

Resolutions: Committee to be formed.

ATR: *The proposal is under process.*

Agenda 11: Discussion to initiate Skill enhancement programme (Certificate/Diploma course).

Resolutions: After thorough discussion, the members of the committee are in opinion that a committee may be formed by the Hon'ble Vice-Chancellor for monitoring and preparation of a guideline for functioning of skill enhancement programmes. It shall identify what skill-based courses to be offered. A coordinator may be present with some other faculty members to support him in running the skill enhancement progammes.

ATR: *A committee has been formed.*

Agenda 12: Miscellaneous

The following issue has been discussed in this agenda.

Notifications issued by the University should be made paperless. Registrar is being requested to issue a notification that henceforth hard copy of the notification will not be distributed. All the notifications be notified through email.

ATR: *The proposal is under process.*

The meeting ended with thanks to and from the chair.

02.04.2025

(Prof. Madhumangal Pal)
Director, IQAC