

7/9/24, 5:50 PM

Vidyasagar University Mail - DC meeting on 10 July at 12 noon



Joyjit Ghosh Faculty, English <joyjitghosh@mail.vidyasagar.ac.in>

## DC meeting on 10 July at 12 noon

2 messages

**Joyjit Ghosh Faculty, English** <joyjitghosh@mail.vidyasagar.ac.in>

Wed, Jul 3, 2024 at 7:42 PM

To: "Indranil Acharya Faculty, English" <indranil@mail.vidyasagar.ac.in>, Jolly Das Faculty English <jollydas@mail.vidyasagar.ac.in>, "Debdas Roy Faculty, English" <debdasroy@mail.vidyasagar.ac.in>, "Hemant Kumar Golapalli Faculty, English" <hemantg@mail.vidyasagar.ac.in>, "Shubhendu Shekhar Naskar Faculty, English" <shubhendu@mail.vidyasagar.ac.in>

Dear All,

This is to let you know that we are going to hold a DC meeting on 10 July at 12 noon to discuss the following agenda:

1. Confirmation of the resolutions adopted in the previous meeting/s
2. Upgradation of the Language Lab
3. Time Table for the Day and the CCAE
4. Assignments for the Day and the CCAE
5. Appointment of the Guest Teachers for the Day and the CCAE
6. PhD Coursework assignments
7. NEP syllabus for the PG
8. Course in Art of Speaking
9. Miscellaneous

Please make it convenient to attend the meeting.

Thanks and regards,

Joyjit Ghosh

*Dr Joyjit Ghosh*

*Professor & Head*

*Department of English Literature, Language and Cultural Studies*

*Vidyasagar University*

*Midnapore, WB, India*

**Joyjit Ghosh Faculty, English** <joyjitghosh@mail.vidyasagar.ac.in>

Thu, Jul 4, 2024 at 12:02 P

To: "Indranil Acharya Faculty, English" <indranil@mail.vidyasagar.ac.in>, Jolly Das Faculty English <jollydas@mail.vidyasagar.ac.in>, "Debdas Roy Faculty, English" <debdasroy@mail.vidyasagar.ac.in>, "Hemant Kumar Golapalli Faculty, English" <hemantg@mail.vidyasagar.ac.in>, "Shubhendu Shekhar Naskar Faculty, English" <shubhendu@mail.vidyasagar.ac.in>

Dear All,

In view of the letter received from the office of the PG Secretary, we have to moderate the questions for the entrance te in the DC meeting.

Thank you for your kind cooperation.

Yours sincerely,

DC meeting on 10/07/2024

Members present

1. Joydeep Ghosh 10/07/2024
2. Goutam Das 10/07/2024
3. Jolly Das 10/07/2024
4. Subhadra Das 10/07/2024
5. Hemant 10/7/24
6. ~~ANAT~~ 10.07.24

The minutes and resolutions of the meetings held on 20/03/2024 & 25/04/2024 were read and confirmed.

ATR on the meeting held on 20/03/2024 & 25/04/2024

- 1) The HOD took necessary action regarding the printing of 50 copies of the Journal of the Department.
- 2) The CFP for the issue no. 18 of the Journal of the Department has been uploaded.
3. The internal committees were held according to the time table.
4. The price <sup>of</sup> ~~for~~ the seven copies of the Lodhe Sahar book has been adjusted under the contingency of the department.
5. The window curtains have been provided for the rooms of 3 faculty members.
6. The SAP-DRS almshouse & the CLAE almshouse have been shifted to the designated places.

7. The new JRFs are attending their work regularly. They have started taking CBCS classes.

8. The issue of electronic ISSN <sup>for the Journal</sup> was discussed again. It was resolved that the department would request experts in this field for help & support.

9. The online marks submission in the portal for the second semester exam was also discussed.

10. The RAC of the new PhD candidates was constituted & discussed & resolved in the PhD committee meeting.

11. The EDCC has repaired the computer desktops in the DRS room.

12. The HOD has sent the mentor-mentee list for the session 2022-23 (4<sup>th</sup> Sem) and the session 2023-24 (2<sup>nd</sup> Sem) to the IQAC office.

The mid-term course completion date for the session 2023-24 (2<sup>nd</sup> & 4<sup>th</sup> Sem) have also been sent to the IQAC office.

## Resolutions of the meeting — (held on 10/07/2024)

### Agendum ①

1. The issue of the upgradation of the Language Laboratory was thoroughly discussed in the meeting. In view of the upcoming course in "English for All" it was resolved that the lab be upgraded at the earliest for the new batch of students. It was further resolved that the upgradation be completed in two (02) phases through the 'direct purchase' method under the head of proprietary items by Skill Junction Infra-tech Pvt. Ltd, Kharappur who had previously set up and periodically upgraded the said lab.

The DC requested the HOD & the Coordinator of the Course & In-charge of Language Lab. to send a letter with relevant documents to the Finance Officer to take necessary action in this regard.

- ② The timetable for the DAY & CCAE have been discussed.

- ③ The assignments of the faculty members regarding the ~~1st~~ first and third semesters both for DAY & CCAE were discussed. It was resolved that Prof. Indrajit Acharya won't be assigned with any text for the first semester as he would be going abroad for Fulbright ~~Fellow~~ Scholarship in the month of September.

- ④ The names of Dr Sudip Kr Das, Associate Professor, Dept. of English, Hizi College and Uthem Tea, Assistant Professor (Stage-3) of K. D. College of Commerce & Social Studies were recommended as guest teachers for the first

and their parents of the DAY Shift students.

5. The PhD coursework syllabus was discussed & the assignments were distributed among the faculty members.

6. The discussion on the NEP Curriculum for the <sup>course</sup> PH was deferred.

7. The course in 'Art of Speaking' was discussed. It was resolved that the department would write a letter to the IOAC for the <sup>time</sup> date & venue of the said course.

8. i) In the Miscellaneous section it was resolved that the Department ~~might~~ would request Dr Arun ~~Sadhu~~ Sadhu (Dept. of Philosophy) of Computer Centre, Prof. Tapan Kr De (Dept. of Anthropology) to hold a few classes for the PhD coursework in English.

ii) The DC moderated the MCQ questions in two sets (50+50) for the PH Entrance Test in English.

iii) The DC resolved that the HOD would send a letter to the Hon'ble Vice-Chancellor for a projector and a screen for Room no. 203 for the audio visual classes.

iv) The name of Dr Arun Kumar Golapalli was recommended as a member of the Departmental Purchase Committee. The meeting ended with thanks to and from the Chair.