



বিদ্যাসাগর বিশ্ববিদ্যালয়  
**VIDYASAGAR UNIVERSITY**  
**Department of Chemistry**

Dr. Sumita Roy

May 31, 2023

**Proceedings of the Departmental Committee (D.C.) meeting held on  
31.05.2023 at 12:30 p.m.**

**Members Present:**

Prof. Sumita Roy, Head, Department of Chemistry, in the chair  
Prof. Braja Gopal Bag  
Prof. Ajay Kumar Misra  
Prof. Sudipta Dalai  
Prof. Subal Chandra Manna  
Dr. Maidul Hossain  
Dr. Anirban Basu

**Agendas:**

1. To confirm the proceedings of the last meeting of the departmental committee in Chemistry.
2. Letter received from Finance Officer, VU regarding repairing of SEM
3. Repairing/purchase of UV Spectrophotometer
4. Purchase of Xenon lamp for spectrofluorimeter
5. Purchase of instruments for conducting Physical Chemistry Practical of PGSEM-II students
6. Misc., if any

**Resolution:**

1. The proceedings of the last meeting that of the Departmental Committee in Chemistry read and confirmed.

2-4. Based on the letter received from Finance Officer, Vidyasagar University dated 08.05.2023 majority of the DC members opined after thorough discussion that the unutilized fund available under UGC SAP be used for repair of spectrophotometer and spectrofluorimeter (Purchasing Xenon lamp) on an urgent basis. DC opined to submit a prayer to Hon'ble Vice Chancellor for providing the additional fund for repair of UV spectrophotometer and fluorimeter. After repair of spectrophotometer and spectrofluorimeter the remaining fund may be utilized for repair of other instruments which are not in working condition. Furthermore, it a priority list of the instruments which are not in working condition was prepared based on general consensus of the DC members as follows:

- 1) UV-Vis Spectrophotometer
- 2) FT-IR Spectrophotometer

- 3) Spectrofluorimeter (Xenon Lamp)
- 4) Scanning Electron Microscope (SEM)
- 5) Thermo Gravimetric/ Differential Thermal Analyzer (TG/DTA)
- 6) Gas Chromatography Mass Spectrometry (GC-MS)

It was decided that quotations will be procured for the repair of the spectrophotometer and spectrofluorimeter and then processed further on an urgent basis. DC also opined to arrange a visit of the Senior Technician to check the spectrophotometer which is not working condition and after obtaining his report DC will decide further course of action.

5. HoD reported to the members of the DC that some instruments for conducting Physical Chemistry Practical of SEM-II students would be purchased. In this context, the members of the DC requested to the HoD to initiate the purchase process as per rule.

6. In miscellaneous, HoD reported to the members of the DC that the existing AC machine (1 ton) installed in the HoD's office is not enough for the room size and is getting out of order frequently (currently it is out of order and under repairing). The service person mentioned that 2 ton AC should be perfect for this room. In this situation DC unanimously resolved to request the honourable Vice- Chancellor to approve another 1 ton new AC for HoD's room and requested HoD to take necessary steps.

The meeting ended with vote of thanks to everybody.

*Sumit Chandra Nayak*

*Prasanna*   *Alhina*   *Sudai*   *Anirban Barua*   *Sumita Ray*

*Maidul Hossain*

*Head*  
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