

MBA 3rd Semester Examination, 2022
FUNDAMENTALS OF HUMAN RESOURCE
MANAGEMENT

(Relevant Portion)

PAPER – MBA-304

Full Marks : 50

Time : 2 hours

The figures in the right hand margin indicate marks

Candidates are required to give their answers in their own words as far as practicable

A. Answer any *four* questions from the following : 2 × 4

- 1. What do you mean by 'performance appraisal' ?**
- 2. Distinguish between 'performance appraisal' and 'potential appraisal'.**

(Turn Over)

3. Write two advantages of On-the Job training method.
4. What do you mean by Job Analysis ?
5. Write the objectives of HRM.
6. What is *Halo error* in appraisal ?

B. Answer any *four* questions from the following : 4 × 4

7. Mention any four importance of training.
8. Write a note on 'sensitivity training.
9. Write the procurement Function of HRM.
10. Write the difference between Recruitment and Selection.
11. Distinguish between Human Resource Planning and Manpower Planning.
12. What are the objectives of Performance Appraisal ?

C. Answer any *two* questions from the following : 8×2

13. Discuss, in brief, various types of On-the Job training method.

14. Describe the common errors in performance evaluation.

15. (i) Distinguish between Job description and Job specification.

(ii) Write the difference between Personnel Management and Human Resource Management.

4 + 4

16. Differentiate between Recruitment and Selection. Describe in details the steps of the Selection process.

[Internal Assessment : 10 Marks]
