



Department of Botany & Forestry

Vidyasagar University

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Ref. No.

Date: 3rd May, 2022

NOTICE

A Departmental Committee meeting will be held on 5th May, '22 in the chamber of the Head of the department at 2.00 pm to discuss on the following agenda,

All faculty members of the department are requested to attend the meeting.

Dr. Asis Kumar Nandi

Head

Agenda –

1. Confirmation of the resolutions of the last meeting
2. Deciding on the conducting of special paper on 'Ecology & Biodiversity' and the topics in M.Sc. 2nd Semester, under the responsibility of Mr. R. K. Bhakat
3. Formation of IQAC of the department,
4. PG board of studies,
5. Meeting of RAC of research scholars of the department.
6. Miscellaneous.

Departmental Committee meeting was held on 5.5.2022 at 2.00 noon in the chamber of Head of the department.

Members present -

1. Dr. Asis Kumar Nandi - Head & Secretary *AK Nandi 05/05/2022*
2. Prof. Anand Kumar Mondal Absent
3. Prof. Subdual Banerjee *SB 05/05/2022*
4. Prof. Prakash Karmakar *R Karmakar 05/5/22*
5. Mr. Ram Kumar Bhakat Absent
6. Dr. Nilanjana Banerjee *N Banerjee 05.05.22*
7. Dr. Gunjan Biswas *G Biswas 5/5/22*

Resolutions :

1. Resolutions of the last meeting were confirmed.
2. Resolved that different topics under the special paper 'Ecology and Biodiversity' will be taught by different faculty members of this department including the Head and Dr. Shipra Roy, OSD.
Prof. An Mondal would be approached for teaching the topics under 2nd Semester, M.Sc.
3. The IQAC of the department was proposed with the following members:
 - i) Dr. Nilanjana Banerjee (convenor)
 - ii) Prof. Prakash Karmakar
 - iii) Prof. Subdual Banerjee
 - iv) Dr. Gunjan Biswas, v) Head of the Dept.

4. The P.G. board of studies meeting was decided to be held on 10th or 11th May, 2022

5. The meeting of RAC was proposed to be held sometime during the last week of May 2022 and the date(s) will be settled after getting confirmation from the external members of the committee.