

## NOTICE

Date: 3.3.2022

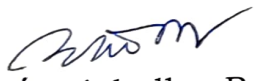
Dear Sir(s), A Departmental Committee (Commerce) meeting will be held on 8<sup>th</sup> March, 2022 at 11:30 am at the room of HOD to discuss the following agenda.

### Agenda

1. To confirm the proceedings of the earlier meeting.
2. To prepare the class routine for 2<sup>nd</sup> Semester, 4<sup>th</sup> Semester and Ph.D. Course Work.
3. To discuss on the progress of Webinar.
4. To discuss on the progress of syllabus of Ph. D. Course Work, PG (Com) and UG (Com).
5. To discuss on the issues of the department
6. To discuss on Soft Skill Development Programme on Computer Applications in Business

Misc.

Your presence is highly solicited.

  
(Brajaballav Pal) 20/02/22  
Head, Commerce  
Vidyasagar University

Head  
Dept. of Commerce  
Vidyasagar University  
Midnapore - 721102

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 5-9-22  
Dean (Acting)  
Faculty of Arts & Commerce  
VIDYASAGAR UNIVERSITY  
Midnapore-721102

Resolutions of Departmental Committee (Commerce) Meeting held on 8<sup>th</sup> March, 2022

**Members Present**

1. Prof. Arindam Gupta
2. Prof. Samir Ghosh
3. Prof. Kalpataru Bandopadhyay
4. Prof. Tagar Lal Khan
5. Dr. Brajaballav Pal
6. Dr. Abhijit Sinha
7. Dr. Tarak Nath Sahu

**Resolutions**

Agenda 1: To confirm the proceedings of the earlier meeting held on 8.2.2022.

Resolution: Resolved that the proceedings of the earlier meeting held on 8.2.2022 have been confirmed.

Agenda 2: To prepare the class routine for M Com 2<sup>nd</sup> Semester, 4<sup>th</sup> Semester and Ph.D. Course Work.

Resolution: Draft routines of the above have been placed by the HOD and after necessary adjustments the final routines have been prepared and approved in the DC. The final routines are attached herewith.

Agenda 3: To discuss on the progress of Webinar.

Resolution: It has been decided that title of the programme would be 'Intellectual Property Right and India's Economic Independence'.

This programme will be chaired by Prof. Kalpataru Bandopadhyay. The Welcome address will be given by the Dr. Brajaballav Pal and Dr. Abhijit Sinha will coordinate the programme.

The programme will start at 11:30AM and will end by 1:30 PM.

Agenda 4: To discuss on the progress of syllabus of Ph.D. Course Work, Syllabus of M Com and B Com.

Resolution: Syllabus for Ph.D. Course Work on the Paper COM 112 (Research Methodology- II) is placed before the committee and after discussion it has been approved and finalized by the members of the DC.

The head of the department has requested to all the teachers of the department to submit structure of UG and PG Syllabus.

As per the direction of the higher authority to include 2 additional external members in the PGBOS, one from Industry and other from Alumni, the members suggested the following names for approval:

Category: Industry

1. Mr. Partha Mondal, CEO, Spandan Diagnostic Centre.

Category: Alumni of the Department

1. Suman Ghosh, Assistant Vice-President, Bandhan Bank
2. CA Harsh Jain, Chartered Accountant
3. Samir Bakli, Manager, SBI
4. Somnath Paul, HRA

Agenda 5: To discuss on the issues of the department.

Resolution: It has been decided that the department would like to meet with the Hon'ble VC Sir on 4 Issues. The issues are (i) Vacant Post; (ii) Students Strength; (iii) Software and (iv) Payments Issues.

It has also been decided that HOD will send a letter for expressing the desire to meet with the VC Sir.

Agenda 6: To discuss on the Soft Skill Development Programme on Computer Applications in Business.

Resolution: The members of DC have decided to conduct a soft skill development programme in the department. The following proposal has been made which require the approval of Hon'ble the VC Sir.

- (i) Title: Soft Skill Development Programme on Computer Applications in Business
- (ii) Organised by: Department of Commerce, Vidyasagar University
- (iii) Duration: One month
- (iv) Content: MS Office, Foxpro and Tally ERP
- (lv) Course Fee: Rs. 500/- per candidate
- (v) Target Group: Students of the department of Commerce, MBA, Economics and others.
- (vi) Resource Person: Teachers of the Department of Commerce
- (vii) Honorarium for Resource Person: As feasible.
- (viii) Infrastructure requirement for the Program: Tally software

Miscellaneous:

Under miscellaneous the following discussions and decisions have been made-

1. Infrastructure related:

- (i) One cycle cum bike stand for the teachers and students of M.Com, MBA and Santali Department;
- (ii) One room for research scholars;
- (iii) One room for faculty;
- (iv) One overhead projector in the class room;
- (v) two micro phone sets- 1 each in the class room and computer Lab;
- (vi) 15 computers for the Computer Lab to replace the old disordered computers;
- (vii) Grill wall in between the toilets of HOD room and staff toilet for safety of HOD room;
- (viii) Tally ERP software to fulfil the basic need of the students of the department;
- (ix) Door Closer or the like in the Students' (Boys) and Ladies toilet; and
- (x) Curtains in the toilet doors.

(2) Committees formed for smooth conduction of the different academic programme:

(A) Academic Programme Committee: The members of the committee are: HOD, Arindam Gupta, Samir Ghosh and Tarak Nath Sahu

(B) Industry Linkage Committee: Members: HOD, Kalpataru Bandopadhyay, Tagar Lal Khan

(C) IQAC Support Committee: Members- HOD, Kalpataru Bandopadhyay and Abhijit Sinha

(D) Academic Linkage Committee (MOU): HOD, Arindam Gupta, Samir Ghosh, Tagar Lal Khan, and Abhijit Sinha

(E) Consultancy Committee: Members- HOD, Samir Ghosh, Kalpataru Bandopadhyay, Tagar Lal Khan and Abhijit Sinha.

The meeting is ended with thanks to the chair.

 08/03/22

HOD, Commerce

Head  
Dept. of Commerce  
Vidyasagar University  
Midnapore - 721102