

Date: 09.04.2022

To
The DC Members
Department of Microbiology

Dear Sirs,

A DC meeting will be held on 11.04.2020 at 1 PM to discuss about the following agenda:

Agenda:

1. Confirmation of the resolutions of previous DC meetings dated 28.03.2022 and 06.04.2022
2. Discussion regarding pending bills
3. Renewal of DSIR registration certificate
4. Miscellaneous

You are requested to attend the said meeting.

Regards,

Nandini Ghosh




(DR. NANDINI GHOSH)

TIC

Dept. Of Microbiology

Minutes of the meeting of Departmental Committee of Microbiology held on 11.04.2022 at 1 PM through online

Members present:

1. Dr. Nandini Ghosh, TIC	 11.4.22
2. Prof. K.C. Mondal	 11/4/22
3. Dr. Suman K Halder	 11.4.22

Dr. Nandini Ghosh, TIC, presided over the meeting.

The following resolution was taken unanimously:

1. The resolutions of previous DC meetings dated 28.03.2022 and 06.04.2022 are confirmed.
2. DC allows Instrumentation India to finish their pending works due to pandemic as per repairing order no. VU/FIN/Microbiology/Repair/338/2019 dated 3.12.2019 in a previous meeting held on 29.11.2021. Now they have submitted their bills of Rs. 81,833/- (Tax invoice no. I/I/R/031/2020-21 dated 10.02.2021). TIC Dr. Nandini Ghosh seeks opinion of the DC and the then HoD Prof. K.C. Mondal. As a special case University authority approved the estimated repairing cost of Rs. 69350/-. In the purchase order cost of repairing was mentioned as 69350/- and it was written that GST applicable as per rule. Now they have submitted Rs. 81,833/- including GST. Dr. Nandini Ghosh raised some questions regarding the item 4 of the order, "Centrifuge – Supply of Variac 4 Amp (Superior Quality)" [Instrumentation India supplied Variac 4 Amp of Cresta Instruments] – i) This part is for which centrifuge? ii) Who will repair the centrifuge (as Instrumentation India supplied the part and not fixed it)? iii) What is meant by superior quality as mentioned in the order? iv) Who will judge the quality of supplied part? The Then HoD Prof. K. C. Mondal and the supplier replied that this part is for REMI centrifuge which is out of order. DC opines that this may be repaired in the current session through proper channel. As per the suppliers view they have supplied the instrument part with copper wire, which is superior quality. DC opines that the quality of the supplied part may be checked from REMI. DC forwarded the bill of Rs. 75992/- except for the item no. 4 (Rs. 5841) until getting response from REMI regarding the quality.
3. Unichem Supply agency supplied chemicals as per order no. VU/FIN/Microbiology/Chem & GG/377/2020 dated 06.01.2020, but unable to submit the bill due to pandemic situation. Now they have submitted their bills of Rs. 2330/- (Tax invoice no. USA/SMB-179/2021-22 DATED 15.03.2022). DC forwarded the said bill.
5. TIC seeks information from the faculty members for renewal of DSIR registration certificate.

4. Industry visit of 4th semester students will be held in the 1st week of May, 2022 at Paradwip and surrounding places of Odissa. Prof. K. C. Mondal and Dr. S.K. Halder will lead the team along with 2 staff members.

K. C. Mondal

11.4.22

Head / TIC
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