

Date: 23.02.2022

To  
The DC Members  
Department of Microbiology

Dear Sirs,

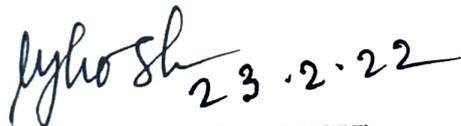
An urgent DC meeting will be held on 24.02.2022 at 2.30 PM to discuss about the following  
agendum:

Agendum:

1. Discussion about repairing of rotary vapour evaporator

You are requested to attend the said meeting.

Regards,



(DR. NANDINI GHOSH)

TIC

Dept. Of Microbiology

Minutes of the meeting of Departmental Committee of Microbiology held on 24.02.2022 at 2.30 PM

Members present:

1. Dr. Nandini Ghosh, TIC	<i>N Ghosh 24-2-22</i>
2. Prof. K.C. Mondal	<i>K C Mondal 24-2-22</i>
3. Dr. Suman K Halder	<i>S Halder 24-2-22</i>

Dr. Nandini Ghosh, TIC, presided over the meeting.

The following resolution was taken unanimously:

1. Rotary evaporator is out of order for long time and it is very essential for the researchers. Mechanic of U. M. Enterprise checked the machine and told that the digital waterbath (Eyela, SB1000) of Rotary evaporator may have some problems and he has to take the machine part to his place to check the problem as he does not have proper machineries to check it in the department. DC recommends to handover the machine part to the concerned person of U. M. Enterprise.

*N Ghosh  
24.2.22*

*Mintu Pyne*

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