

Date: 27.08.2021

To
The DC Members
Department of Microbiology

Dear Sirs,

A DC meeting will be held on 01.09.2021 at 2 PM to discuss about the following agenda:

Agenda:

1. Preparation of documents for on site NAAC visit
2. Preparation of list of students and research scholars for NAAC visit
3. Miscellaneous

You are requested to attend the said meeting.

Regards,

Nandini Ghosh

(DR. NANDINI GHOSH)

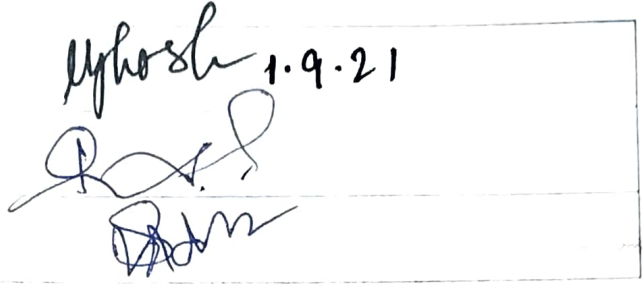
TIC

Dept. Of Microbiology

Minutes of the meeting of Departmental Committee of Microbiology held on 01.09.2021 at 1 PM

Members present:

1. Dr. Nandini Ghosh, TIC
2. Prof. K.C. Mondal
3. Dr. Suman K Halder



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Dr. Nandini Ghosh, TIC, presided over the meeting.

The following resolution was taken unanimously:

1. Documents for NAAC visit will be prepared by all the faculty members of the department.
2. The display board and the notice board of the department will be updated by 10.09.2021
3. A list of students for onsite NAAC visit will be prepared in consultation with the parents.
4. A list of research scholars is prepared for interaction with NAAC peer team.

Miscellaneous:

5. As per the notification bearing Memo No.VU/IVNoti./1097/2021 dated 30.08.2021, a list for repairing and renovation will be prepared at earliest by all of the faculty members of the department and processed accordingly in due time.



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