

Date: 01.04.2021

To
The DC Members
Department of Microbiology

Dear Sirs,

A DC meeting will be held on 08.04.2021 at 1 PM to discuss about the following agenda:

Agenda:

1. Confirmation of proceedings of last meeting
2. Finalizing the routine of 2nd and 4th semester
3. Enlisting the properties of the department present in BIF centre
4. Spoilage of important experiments reported by the scholars
5. Miscellaneous

You are requested to attend the said meeting.

Regards,

 8.4.21

(DR. NANDINI GHOSH)

TIC

Dept. Of Microbiology

Minutes of the meeting of Departmental Committee of Microbiology held on 08.04.2021 at IPM

Members present:

1. Dr. Nandini Ghosh, TIC	<i>N Ghosh 8-4-21</i>
2. Prof. K.C. Mondal	<i>K.C. Mondal</i>
3. Dr. Suman K Halder	<i>S Halder 8/4/21</i>

Dr. Nandini Ghosh, TIC, presided over the meeting.

The following resolution was taken unanimously:

1. The routines of 2nd and 4th semester are finalised and send to PG Secretary
2. TIC has requested Prof. Mondal to give a list of belongings of Microbiology Department that is present within the room where BIF centre was situated. Prof. Mondal submitted a list of departmental computers which are purchased under RUSA grant 2017.
3. Some of the scholars of Prof. Mondal and Dr. Halder informed the TIC that some of their experiments were spoiled by someone. TIC wants to initiate investigation, but Prof. Mondal and Dr. Halder said that these may be due to carelessness of the scholars. So investigation is not needed now. If the incidence repeats then they will inform the TIC.

Miscellaneous

4. Due to persisting COVID-19 pandemic the project work of 4th semester will be done as review project and students will be distributed under Prof. Mondal, Dr. Halder and Dr. Ghosh.
5. 2nd semester students will be distributed for review work and Prof. Mondal, Dr. Halder and Dr. Ghosh will mentor them.

N Ghosh 8-4-21