

## Minutes of Departmental Committee meeting, Dept. of Applied Mathematics with Oceanology and Computer Programming held on 11.04.2022:

At the outset of the meeting HoD, Prof. Sankar Kumar Roy, welcomes all the members and following decisions are taken as hereunder:

- 1. The proceedings of last DC meeting held on 08.04.2022 is read and confirmed.
- 2. The matter about updating syllabus is discussed with each member.
- 3. a. After a brief discussion, it is decided that a value added course will be offered by this department naming 'Scientific Documentation using Latex'. In this regard, a letter will be initiated to the Honourable Vice Chancellor through the Director of IQAC for his kind approval.
  - b. Prof. Sankar Kumar Roy, the Head of this department will take care of this course where Prof. Shyamal Kumar Mondal will act as the coordinator of this add on course.

Due to lack of time and in view of the importance of this syllabus matter a further DC meeting is decided on 18.04.2022 at 2.00 P.M. The meeting is adjourned for this day by thanking all the members.