



Indranil Acharya Faculty, English <indranil@mail.vidyasagar.ac.in>

## DC Meeting on 12.04.2022

1 message

Indranil Acharya Faculty, English <indranil@mail.vidyasagar.ac.in> Mon, Apr 4, 2022 at 10:22 PM  
To: "Joyjit Ghosh Faculty, English" <joyjitghosh@mail.vidyasagar.ac.in>, Jolly Das Faculty English  
<jollydas66@gmail.com>, Debdas Roy <profdebdasroy@gmail.com>, Hemant Kumar  
<hemantkumargolapalli@gmail.com>, "Shubhendu Shekhar Naskar Faculty, English" <shubhendu.sapphire@gmail.com>

Dear Colleagues,

A meeting of the Departmental Committee will be held on 12th April, 2022 Tuesday at 2pm to discuss the following issues.

1. Confirmation of the proceedings of the previous meeting(s)
2. Journal of the Department of English- volume 16
3. Joint teaching sessions with the University of East Anglia
3. Modification of syllabus with effect from 2022-23 academic session
4. To confirm the dates of internal assessments
5. Evaluation of the teachers by the students
6. A.S. Hornby Trust Dictionary project
7. Miscellaneous

Kindly make it convenient to attend the meeting.

Warm regards,

Indranil Acharya

Head

Department of English

## DC Meeting on 12.04.2022

### Members Present:

1. Joyjit Ghosh 12/04/22
2. Joyjit Ghosh
3. Jolly Das
4. Debdas Roy 12.04.2022
5. Hemant 12.4.22
6. ~~\_\_\_\_\_~~

Item No. 1: The minutes and resolutions of the previous meetings held on 23.03.2022 and 29.03.2022 (Emergency meeting) were read and confirmed.

• ATR on the meeting held on 23.03.2022:

1. Call for papers for the next issue of the journal was prepared jointly by Dr Debdas Roy & Mr H.K. Golapalli in consultation with other faculty members and circulated on \_\_\_\_\_. The date of uploading was deferred as the cfp would be sent to the Hon'ble Vice-Chancellor for his comments or suggestions.
2. The Head sent a letter to Prof. Debashis Bandyopadhyay (with a copy to Prof. Joyjit Ghosh) on \_\_\_\_\_ with a request to provide the list of translators and the translated portion of Lodna Sabar Jatin Samajivran not received by the dept.
3. The issue of modification of PG syllabus w.e.f. 2022-23 was discussed in great detail in the emergency DC meeting on 29.03.2022.  
The syllabus committee was approved by the Hon'ble Vice-Chancellor on \_\_\_\_\_
4. An online meeting with the alumni was held on 2<sup>nd</sup> April and another offline meeting was held on 12<sup>th</sup> April. The date of reunion was fixed on 22<sup>nd</sup> May. Later it had to be rescheduled on 29<sup>th</sup> May as the VUAA decided to hold the reunion on 22<sup>nd</sup> May.
5. The Coordinator NSS has approved Dr Debdas Roy's

name as the Programme Officer of the NSS unit of English Dept.

6. The students organised the Freshers' Welcome programme in the dept. on 13.04.2022.

7. The department of English has applied for the A.S. Hornby Trust Dictionary Project on 19.04.2022.

• ATR on the emergency DC meeting held on 29.03.2022: The meeting of the Syllabus Committee has been fixed on 11.05.2022 in consultation with the external members.

### Item No. 2:

Minutes: The members discussed various technical issues related to the production of the Journal of the Department of English, V.U. volume 16 - uploading the cfp, shortlisting the abstracts, reviewing the papers and submission of final manuscript to V.U. Publication Division.

Resolution: The members unanimously resolved that the following deadline be followed for a timely publication:

Uploading the cfp → 25.04.2022

Last date of receiving abstracts → 09.05.2022

Communication of selected abstracts → 23.05.2022

Submission of full papers → 30.06.2022

Completion of plagiarism check → 17.07.2022

Completion of Review process → 30.09.2022

Finalising the papers → 31.10.2022

Also resolved that Dr Debdas Roy will assist the chief editor in updating the status of the received articles, Mr Shubhendu Shekhar Naskar will help in the process of plagiarism check, Mr H.K. Gopalalli in the receiving process of abstracts and articles and Prof. Joyjit Ghosh & Dr Jolly Das in the process

of reviewing the articles and other policy matters. All the in-house editorial board members will be ~~involved~~ engaged in the review process in general and the selection of abstracts.

Item No. 3 → <sup>Minutes</sup> The members discussed the format of the joint teaching sessions with the University of East Anglia in great detail. Dr. Nirmal Kr. Mahabo and Dr. Sabjani Das from the Dept. of History also participated in the conversation. They also discussed about the dates of the pre-meetings.

Resolution: Resolved that for a 90 minute-session each presenter will get 15 mins. and there will be an open interactive session of 30 mins. after the 04 presentations. The dates of pre-meetings and final teaching sessions were also resolved.

Pre-meetings: 26.04.22, 28.04.22, 02.05.22 & 05.05.22

Final sessions: 10.05.22, 12.05.22, 19.05.22 & 24.05.22

Item No. 4 →

Minutes → The members had a final review of the new courses proposed for the 2022-23 academic session.

Resolution → Resolved that the proposed new courses be placed in the Syllabus Committee meeting on 11.05.22 for consideration and approval.

Item No. 5 →

Minutes → The faculty members discussed the dates and mode of holding internal assessments for even semester Day and CCAE students. The paper-presentation mode was accepted by the members.

Resolution → Resolved that the internal assessments of the even semester students (Day & CCAE) will be conducted on the following dates:

06.06.22, 07.06.22, 08.06.22, 09.06.22, 10.06.22, 13.06.22,

14.06.22 & 15.06.22

Also resolved that the faculty members would send the topics for presentation to the H.O.D. by the end of April.

### Item No. 6 :

Minutes: → The teachers discussed the report of the teachers' evaluation by the final semester students. It was found that all the teachers have scored 3 and above in all categories.

Resolution: Resolved that the teachers would continue to provide quality education to the students and attempt to instill a sense of confidence in the young learners so that they develop necessary skills to become employable.

### Item No. 7:

Minutes: The members discussed the abstract, proposal, timetable, research ethics and budget of the A-S. Hornby Bilingual Dictionary project.

Resolution: Resolved that the application be submitted online by 19.04.2022, the last date, with Dr Jolly Das as the PI, all other faculty members as co-PIs, Prof. N.S. Das, Dr Nirmal Mahato and Dr Debjani Das as academic mentors.

### Item No. 8 : Miscellaneous:

i) The non-receipt of the translated excerpt & the list of translators from Prof. D.B. <sup>Dasgupta</sup> was discussed. It was decided that Dr Debdas Roy be given the translation assignment if no response is received from Prof. D. Dasgupta by April 30, 2022.

ii) The Coordinator, CCAE, Mr H.K. Golapalli reported that Ms Debeswita Tripathy and Ms Mousumi De would take CBCS classes of the CCAE students in the even semesters.

iii) The DSIR received from the F.O. was placed in the meeting. It was decided that the form would be filled up after consulting the Accounts Officer.

iv) The 02 Guest Teachers were given teaching assignments for the ongoing even semester classes.

Confirmed in DC meeting on 05/05/2022  
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