2011

BLISc

1st Semester Examination

ADMINISTRATION OF LIBRARY AND INFORMATION CENTRES-I

PAPER—BLI-102

Full Marks : 40

Time : 2 Hours

The figures in the right-hand margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

Illustrate the answers wherever necessary.

Answer *all* questions.

1. Write short notes on any *two* of the following :   5×2

    (i) Need of library committee;

    (ii) Three card system;

    (iii) Process of book binding.

2. (a) What do you mean by Library Management ? Mention various management tools and techniques to be applied in the functional areas of a library or information centre.   5+10

    Or

    (b) Discuss the importance of 'Library Rules'. Suggest a set of model rules which are to be followed in a rural public library.   5+10

(Turn Over)

3. (a) What do you mean by 'Stock Verification' ? Discus its advantages and disadvantages. Describe a suitable method of stock verification for a college library.

3+6+6

Or

(b) (i) Define the terms 'Population', 'Variable' and 'Frequency' in library statistics.

(ii) Prepare a frequency distribution table from the following data (price per book in Rs.) so that the mid. values of the classes will be 175, 225, 275 and so on.

175	225	275	190	210	225
260	350	215	250	280	240
360	300	270	300	290	370
380	375	390	360	400	490
370	350	410	470	450	475

(iii) Calculate mode from the following table :

No. of books / library	No. of libraries
1000 – 1500	3
1500 – 2000	7
2000 – 2500	10
2500 – 3000	20
3000 – 3500	15
3500 – 4000	8
4000 – 4500	4
4500 – 5000	3

6+4+5