

মিটিং রেজল্যুশন বই
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place সময় / Time
তারিখ / Date	22/10/2019	
১। 1.	Sulhas chandra Saha	৮। 8.
২। 2.	Rajendra Prosad Ghosh	৯। 9.
৩। 3.		১০। 10.
৪। 4.	Sumila Bala	১১। 11.
৫। 5.	Sutanu Dutta	১২। 12.
৬। 6.	Sanchita Pramanik	১৩। 13.
৭। 7.		১৪। 14.
		১৫। 15.
		১৬। 16.
		১৭। 17.
		১৮। 18.
		১৯। 19.
		২০। 20.
		২১। 21.

Ref. No. : VU/DE/HOD/DC/01/2019

Dated: October 22, 2019

AN EMERGENCY DC MEETING

An emergency DC meeting will be held on today at 2-30 pm in the chamber of the HOD Electronics, VU to discuss on the following matters. All Hon'ble members are requested to be present in the meeting. A kind cooperation from all members are highly solicited.

Agenda:

1. Submission of syllabus 2018-19 incorporating the programme Outcome (PO) and Course Outcome (CO).
2. Budget Estimation of 2020-2022 and Revised Estimates of 2019-2020,
3. Discuss the outcome and necessary preparation as suggested in the meeting of IQAC on 21 October, 2019.
4. To discuss on a project proposal of Dr. Sutanu Dutta on "Modeling and Simulation of Thermal and Self-heating ^{effects the} of SiC Metal-Semiconductor Field Effect Transistors (MESFETS)" to DST& BT, Gov of WB.
5. To discuss on a project proposal of Dr. Rajendra Prosad Ghosh on "Development of Broad band and Dual band Asymmetric Printed Dipole Antenna" to DST& BT, Gov of WB.
6. A fulltime contractual teacher for the department of Electronics, VU.
7. A person for doing clerical job in the department of Electronics, VU.
8. Miscellaneous.

Sulhas chandra Saha 22/10/2019

নং / No.

রেজল্যুশন / Resolution Adopted

Resolutions of the DC meeting dated 22-10-2019

1. The matter regarding agenda 1 has been discussed and respective teachers for the concerned papers will provide the necessary course outcomes to the HOD within one week.
2. The budget estimates of 2020-21 and revised estimates of 2019-20 have been prepared.
3. The outcomes of the IQAC meeting held on 21-10-19 are discussed in the DC meeting.
4. The project proposal entitled "Modeling and Simulation of Thermal and Self-heating effects of the SiC Metal-Semiconductor Field Effect Transistors (MESFETS)" will be submitted by Dr. Sutanu Dutta to the DSTBT, Govt. of West Bengal, is intimated to the DC and approved by the DC.
5. The project proposal entitled "Development of Broad band and dual band Asymmetric printed dipole Antenna" will be submitted by Dr. Rajendra Prosad Ghosh to the DSTBT, Govt. of West Bengal, is intimated to the DC and approved by the DC.
6. A full time contractual teacher for the Department of Electronics is required urgently.
7. A person for doing clerical job having good knowledge in computer is required for the department urgently.
8. In miscellaneous item, it is noted that the project proposal entitled "Modeling and analysis of non-silica based optical fibers and associated devices" will be submitted by Dr. Sanchita Pramanik to the DSTBT, Govt. of West Bengal, is intimated to the DC and approved by the DC.
9. There is no other item to discuss.

Sulhas chandra Saha
22/10/2019

S Dutta
22/10/19

R Ghosh
22/10/19

S Bala
22/10/19

S Pramanik
22/10/2019