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Resolution of THE ICT-MIS Working Committee

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To: Vidya sagar University <vcvu.confidential@gmail.com>

Mon, Jan 11, 2021 at 12:52 PM

Respected Sir,

I am placing the following resolutions of the ICTMIS Working Committee meeting dated 5th January,2021

Placed for your kind consideration and approval.

Minutes and Resolutions of the ICT –MIS Working Committee Meeting dated 05-01-2021 (Through Online Video Conference in Webex).

Members Present:

The Hon'ble Vice- Chancellor- Chairman.
Prof. Sibaji Pratim Basu, Dean, Faculty of Arts & Commerce (Acting.)
Prof. Satyajit Saha, Dean Faculty of Science
Dr. J.K.Nandi, Registrar
Shri Goutam Pal, Finance Officer
Professor Subir Sarkar, Jadavpur University (External Expert)
Shri Biplab Chakraborty, Information Scientist
Shri Arindam Bhattacharya, System Analyst (Acting.) & Development Officer
Debayan Nanda, Technical Staff (Invitee)
Shri Sunil Chandra Mallik- Convener.

Agenda 1: To consider the letter from WBEIDC on UMS Project and to review the progress

The Convener placed the report of VU-UMS project from Mr Debayan Nanda and reported that the UMS project is progressing slower than expected. At present the demonstration on the TO-BE Process of the Admission modules is going on. However again they have left for their urgent work. It was also reported that as per previous joint meeting resolution, the UMS project has to be NEP Compatible and any changes in modules due to NEP will be accommodated within the Existing Project without escalation.

However WBEIDC after 4 months has written letter on the joint meeting dated 20-08-20 that NEP is being developed with compliance of discussed issue of NEP and any changes / amendment in NEP will be incorporated with additional effort estimation.

Resolution:

After thorough discussion, it was resolved that (i) the UMS Software study and development be done in compliance to NEP in its present form and TO-BE master /admin process be designed accordingly as suggested by WBEIDC and VU both (ii) Any changes/amendment in it, if it is minor will be developed under AMC and effort/cost estimation be done if it is major. Whether the changes are major or minor will be decided by the joint meeting of the Project teams.

Agenda 2: To review the progress and status of Network Project:

Convener reported that the Network project basic hardware installation is completed and is functional. However some components are in stock and will be installed as and when required. WBEIDC has submitted the list of components installed at various buildings/locations and pending component kept in stock. NMS integration done by Adnetwork, WI_FI Controllers, Firewalls, APs, PoE Switches, Rack, LIU, Fiber segments etc. with modules installed as per present requirement.

The Primary report is placed for consideration. As per report there are pending issues as listed in 11 points needs to be resolved at the earliest and the whole setup is to be handover to VU and start FMC.

Convener also reported that the Tender for FMC of old infrastructure should be done as per previous meeting resolution.

Resolutions: (i) The committee noted the progress and discussed each of the pending issue thoroughly and resolved that the pending issues be addressed and the project setup be handed over to VU within the month of January, 2021. (ii) The bills be raised as per actual work done on the work done part of the project. (iii) Tender process for FMC of old infrastructure be done immediately. EDCC be requested to do the needful.

Agenda 3: Renewal of University Web Server

Information Scientist reported that renewal of the VPS (hosting of University website) is urgently required. Service Provider have already sent the reminder notice for the renewal. The matter is very urgent.

Resolution; The committee unanimously accepted the proposal and resolve that the renewal order of Rs. 55,400/- be placed to M/S Webwerks pvt. Ltd. as per approved W.O. vide no. VU/R/W.O./1703/2018 dated 19-11-2018. Committee also resolve to procure additional resources as and when required as per the rates approved by the authority.

Agenda 4: Purchase of SMS for Chatrabandhu Mobile app.

-Convener reported that the SMS service used in Mobile app is going to be expired soon. We need to purchase 1 lac of SMS for the purpose. The service provider has provided an estimate of Rs. 21,240/- including tax which is paced for kid consideration.

Resolution: It was resolved that 1 lac SMS top up be added in the SMS balance for Mobile app messages at the cost of Rs. 21,240/- as offered by present service provider. EDCC is requested to do the needful to combine the service with the present service provider.

Agenda 5: Implementation of new SMS policy by Govt. of India.

Information Scientist reported the present scenario regarding TRAI regulation for sending SMS in India. As per regulations, only approved template by DLT will be permissible as content of the SMS.

Resolution: After thorough discussion it was resolved that the necessary template content will be supplied by the HoD/In-charge who are using Bulk SMS facility urgently to the Office of CC for getting necessary approval from TRAI.

Misc.:

1. Online Payment refund matter, RBI guidelines:

I.S reported that as per new refund policy of RBI, the duplicate transaction(s) refund is to be settled within T+5 days. Therefore University refund based on application from the payee need to changed and refund is to be done within 5 days , otherwise penalty will be charged as per RBI guidelines

Resolution: One suitable staff from finance department will verify the MIS report from BILLDESK portal with successful transaction at VU Portal for duplicate transaction and the refund transaction list will be sent to BILLDESK for immediate refund.

2. Proposal for 1 year Diploma Course in Computer Centre (modified)

- Mr. Arnab Sadhu, Asst. Prof., Computer Centre submitted two proposals for 1 year diploma course namely "Diploma in Office Automation and Internet Technologies" and "Diploma in Data Science" for approval by the appropriate authority.

Resolution: After scrutinizing the courses, it was resolved that the courses be accepted in principal for starting it from the coming session. The necessary Board of studies be formed by appropriate authority for further course of action.

Date: 12-08-2020

Convener, ICT-MIS Committee

With regards
Yours sincerely

Sunil Ch. Mallik
Director, Computer Centre
Vidyasagar University