



Minutes and Resolutions of the ICT –MIS Working Committee Meeting dated 30.06.2020
(Through Online Video Conference in Webex)

Members Present:

- The Hon'ble Vice- Chancellor- Chairman.
- Prof. Subrata Kumar De, Dean, Faculty of Science (Acting.)
- Prof. Sibaji Pratim Basu, Dean, Faculty of Arts & Commerce (Acting.)
- Dr. J.K.Nandi, Registrar
- Shri Goutam Pal, Finance Officer (invitee)
- Prof. Prakash Chandra Dhara, Director, DDE (Invitee)
- Shri Biplab Chakraborty, Information Scientist (Invitee)
- Shri Arindam Bhattacharya, System Analyst (Acting.) & Development Officer
- Debayan Nanda, Technical Staff (Invitee)
- Shri Sunil Chandra Mallik- Convener.

Agenda 1: VU Network –WI-FI Project:

To consider the invoice of Rs. 27111361.00 submitted by WBEIDC for payment (80%) against delivery for the Network /WI-FI Project vide W.O. No. VU/R/1816/2019 of Rs. 32521616.00 against the Govt. Sanction of Rs. 32522987.00

The Convener reported that WBEIDC has delivered almost all the hardware materials except the Internet Connectivity from Vodafone (100MBPS). All the delivered materials have been checked and verified by the department with the BoQ of the Work order and found it to be ok. WBEIDC has also submitted an Invoice against the delivered items so far of Rs. 2,71,111,361.00 (Jack panel price included Addl. Rs. 1.25 lacs). As per the Work Order and the decision of the ICT-MIS committee, A payment of 80% or less of the value of the delivered items may be paid after delivery. The exact percentage of payment have to be decided before payment. He also mentioned that as per G.O of the project, Rs. 1.00 crore has been released as advance by the State Govt. for the Project.

Resolutions:

- (i) After detailed deliberation and verification of work order, invoice, previous resolutions and terms and conditions of the project and considering the fact that Rs.1.00 crore only has been received from the state Government as advance, it is resolved that 50% of the Invoice value amounting to Rs. 1,35,55,680/- may be released to WBEIDC.
- (ii) The additional amount of Rs. 35,55,680/ (other than the advance of Rs. 1,00,00,000.00 received from State Government) may be paid from the DDE and VU Fundson 50% sharing basis. The additional amount will be credited to respective account, when the govt. releases the complete fund on the receipt of utilization certificate. The matter will be forwarded to Finance Committee and DDE Advisory Committee for consideration and approval.
- (iii) Finance Officer be requested to initiate the Utilization Process with the State Govt. to get remaining fund of the project.
- (iv) WBEIDC be requested to complete the remaining work in war-footing abiding by all the COVID-19 protocols and regulations in the campus.

Agenda 2: VU-UMS Project

To report the Project SRS Status

To place the email received from WBEIDC addressed to F.O. for permission to raise invoice for payment of balance amount of Mobilization Advance.

The Convener reported that the Govt. approval for the VU-UMS Project has not been received so far. VU-UMS



sanction of Rs. 3.66 crore from the State Government as per the advisory received from it. As per the W.O. the VU-UMS Project is running in SRS Phase. VU has already released Rs. 30.00 lacs (10% approx.) from its own DDE fund as Mobilization Advance. WBEIDC has now sent mail asking consent on raising invoice for remaining 15% of the mobilization advance as per agreement.

While discussing and resolving the matter, the following point of concerns were noted by the committee:

- (i) The Project Payment Agreement was accepted and the Project started rolling with the assurance came from WBEIDC, an allied organizations and State Govt., that the Project will be sanctioned and fund will be released by Govt. (from the University PLAN Head) and the Project will run on the Govt. fund.
- (ii) However, the Project has not yet been sanctioned by the State Govt. and no fund has been received from the Govt. till date.
- (iii) Notwithstanding, the VU has released a Mobilization Advance of 30.00 lacs, as adhoc payment (Approx. 10% of the Project Cost).
- (iv) The Project has started with SRS phase in the month of Aug, 2019 but there is no considerable progress in the SRS document preparation so far. The SRS submitted by WBEIDC has not been accepted because their requirements discussed in the SRS meeting with various departments has not been reflected properly. There was a lot of gaps, omission of processes, errors and absence of process flow, module dependencies, roll definitions and database designs. The detailed reasons for rejection have been duly informed to them which has been agreed and accepted by them. After receiving feedbacks from the University, they have restarted the SRS once again with a new SRS team and they have begun to understand the needs of the University and the UMS in a much better way.

Resolution:

Considering the above facts, the committee unanimously resolved that at present University will not make any further payment from its own fund. Accordingly, WBEIDC be requested not to raise any further invoice as Mobilization Advance at this moment. Finance Officer will inform them accordingly.

The Committee felt that work progress, in this regard, is very slow. The WBEIDC should work more professionally and in a coordinated manner. The WBEIDC and M/S Jupiter Computers be requested to urgently follow up the matter of sanctioning of the Govt. fund for the project.

The Registrar and the Finance officer be requested to follow up the matter, especially reflected in the letter of request from the Hon'ble Vice-Chancellor to the State Govt for sanctioning the project and releasing the fund, persistently with the State Government.

Agenda 3: VU Website Project:

To report the Present Project Status and to consider the mail received from M/S Jupiter Computers for Signing off what they called phase I and payment of 50% of Work Order Value.

The Dean Art & Commerce, I.S. and Mr. Debayan Nanda reported that the Website Project with CMS based dynamic system along with other features have not yet been completed as per the Work Order and Tender. Instead, even after so many days, they have only finalized the templates, accepted by VU and copied some Static Content Pages from the existing website of VU in the month of last April without any further update and synchronization. The little work done so far, which has been claimed by M/S Jupiter Computers as "Phase I" to justify their claim of 50% amount of the project, cannot be accepted. The VU Team is not at all satisfied with their progress and it proposed to give the above company, an ultimate deadline for the Completion of the Project.

Resolution:

After detail deliberation and discussions, the committee resolved the following:



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- (i) The Complete Project with dynamic CMS based system be delivered in a single phase at a time within 31st August, 2020 so that it may be properly used for NAAC. However, the existing Website may be kept ready as a 'backup' with the new front page immediately to meet the urgent NAAC requirement. Information Scientist be requested to do the needful in this regard.
- (ii) The so-called Phase I payment request cannot be entertained. However, the ICT MIS committee proposes the releasing of 10% of the Work Order, in case the vendor raises invoice for the Work done so far. The I.S. also be requested to coordinate the project in a time bound manner with them as per above resolution. Registrar will issue letter to them.

Agenda 4: CRS (FM) Status:

To report the status of delivery and Installation and to consider the letter from WML for payment as per W.O. against the Invoices submitted.

The Convener reported that the FM Tower installation has just been completed by WML. The materials have already been delivered except the Computers and Studio Items. As reported by WML, Complete delivery and resumption of Studio Work will start in next the 7 days. For SACFA clearance, Offline application was not accepted by wireless planning division of MIB and it requested the University to apply on the newly developed Onlineportal. Accordingly, the MIB has been sent mail and following up process is on to obtain the username and password, so that SACFA online application can be made promptly.

Resolution:

The committee noted the action taken and the Progress of the FM Work and resolved that the studio work should be completed by July. The FM Committee be requested to call a meeting regarding the invoice, manpower required and Content generation for the FM. SACFA Application be made at the earliest.

Agenda 5:

To consider the BSNL Payment details at present and the sanctioned amount in the FC and resolve appropriately.

Dr. A. Roychowdhury, Chairman, University Centrex Exchange Committee, reported that average monthly bill of BSNL Centrex is Rs. 80,000/- per month approximately, which amounts to Rs. 9.6 lacs to 10.00 lacs per year. However the FC/EC have sanctioned a cumulative amount of Rs. 7.5 lacs per year.

Dr. Roychowdhury further explained that the above deficit amount arose because the BSNL has not yet accepted customized plan of Rs. 175/- per phone as proposed by the University. Rather, they are generating bill with the existing national rate of Rs. 199 per line. Therefore, the additional amount required annually, may be considered for approval. The payment is made in 1/3 and 2/3 ratio between the DDE and VU fund.

Resolution:

After thorough discussion, it was resolved that Audit Officer be requested to prepare a report on the present and previous expenses and benefits in consultation with EDCC/IC and submit it to FO for reconsideration in FC.

Exchange Committee be requested to follow up the pending issues with BSNL and resolve at the earliest. It was also resolved that henceforth the regular BSNL Centrex bill will be forwarded by the University Centrex Exchange Committee directly to Finance Department for Payment.

There being no other issue to discuss, the meeting ended with thanks to and from the Chair.

Date : 01-07-2020

(Sunil Ch. Mallik)

Convener, ICTWC.