

2019

B.A.

3rd Semester Examination

LIBRARY & INFORMATION STUDIES

(Honours)

Paper - C 7-T

(Presentation and conservation
of Library Materials)

Full Marks : 60

Time : 3 Hours

*The figures in the margin indicate full marks.
Candidates are required to give their answers
in their own words as far as practicable.*

1. Answer any *ten* questions of the following :

2×10=20

- (a) What is meant by preservation of documents ?
- (b) What is conservation of library materials ?
- (c) What do you mean by preservative ?
- (d) What is insecticide ?

[Turn Over]

- (e) What is encapsulation ?
- (f) What is cloth binding ?
- (g) How many types of binding are there?
- (h) What are the different types of enemies ?
- (i) What is Fumigation chamber ?
- (j) Name any four of the biological enemies.
- (k) Mention any two chemicals used in fumigation process.
- (l) What is vaccum cleaner ?
- (m) What is mending ?
- (n) What is the difference between libraries and archieves ?
- (o) What do you mean by digitization ?

2. Write short notes on the following : (any four) 5×4

- (a) Digital Preservation
- (b) OCR
- (c) Biological enemies
- (d) Chemical hazards

(e) Preservation Section

(f) Deacidification

3. Answers any *two* of the following ? $10 \times 2 = 20$

- (a) What are the factors to be considered in restoration of damaged documents in a library ?
 - (b) Write a note on the external factors for deterioration of library materials.
 - (c) Write the steps required for long term preservation of microforms.
 - (d) What are the different preservation process followed in University Library ?
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