

**The resolutions of the general meeting of the Library Committee held on 04.09.2018**

*Following members were present in the meeting:*

1. *Prof. Ranjan Chakrabarti, Hon'ble Vice-Chancellor*
2. *Prof. Damodar Mishra, Dean (Actg.), Faculty of Arts & Commerce*
3. *Prof. Debashis Bandyopadhyay*
4. *Prof. Sebak Kumar Jana*
5. *Prof. Durga Sankar Rath*
6. *Shri Gautam Pal, the Finance Officer*
7. *Shri Kaushik Paul*
8. *Shri Prasenjit Bera, Student's representative*
9. *Shri Biplab Chakraborty, Information Scientist (Invitee member)*
10. *Shri A.K.Sarkar, the Deputy Librarian*

*Prof. Ranjan Chakrabarti, the Hon'ble Vice-Chancellor presided over the meeting and the Deputy Librarian acted as the Secretary.*

**Proceedings:**

1. *Confirmation of the minutes of the last meeting of the Library Committee held on 07.06.2018.*

Minutes of the last meeting of the Library Committee held on 07.06.2018 were confirmed.

2. *To discuss the letter from MHRD regarding establishing one section of the library in each university that should be designated as accessible library for persons with disabilities providing books, journals, etc in Braille and other accessible forms.*

Regarding establishment of one section in the library exclusively for the library users with disabilities for providing reading materials in Braille format and other accessible forms (as per directives of the MHRD, GOI), the Deputy Librarian reported that as per our request, M/s. Webel Mediatronics Ltd. (A Govt. of West Bengal Undertaking) had sent a quotation for the materials of assistive devices for the students with visual impairments.

The Library Committee thoroughly studied the directives of the Ministry of HRD, Govt. of India and the amount of fund required for that purpose and finally resolved that M/s. Webel Mediatronics Ltd. might be invited to visit our library site physically and to seek their suggestions to assess minimum requirements of the assistive devices for establishing a Digital Braille Centre (Digital Braille Audio Section) within the Central Library of Vidyasagar University.

The Committee further resolved that a complete proposal be prepared (based on Webel's suggestions) for sending it to the Department of Higher Education, Govt. of West Bengal with an approach for required funds for implementation of the said project at the Central Library.

3. *To seek approval of the Library Committee for purchasing at least 70 thousand RFID tags for the rest of the books not yet have been tagged.*

Regarding purchase of the RFID tags for rest of the 70 thousand books which had not yet been tagged, it was reported that about Rs.8.00 lakhs [@Rs.11.00 per tag] would be required for that purpose. The Library Committee admitted the necessity of RFID tags for all the books and suggested that out of 70 thousand untagged book, 30 thousand essential books be selected in the first phase for tagging.

The Deputy Librarian be advised to prepare a proposal stating the cost involvement for the implementation of the first phase of tagging and send it to the DDE Advisory Committee requesting them to sanction at least 50% of the total cost of the first phase of the project from DDE Fund and for the rest amount, university authority might be approached for.

4. *To report about the Remote Access facilities provided to the registered research scholars for accessing our available digital contents through INFED.*

Remote access facilities to the registered research scholars through INFED were reported and noted.

5. (i) *To take a decision about signing of MOU between NDLI and Vidyasagar University regarding sharing of academic data.*

Regarding signing the MOU between NDLI and Vidyasagar University for sharing academic data (in digital format), the Committee resolved that a report along with the MOU papers be placed before the E.C. meeting for perusing and finalizing the agreement between NDLI and its content partner (i.e. Vidyasagar University) before final signing of MOU. The Information Scientist be advised to take necessary action in this regard.

- (ii) *To discuss about purchase and registration of a Digital Object identifier for identifying our digital objects across the world.*

Regarding purchasing and registering of a unique Digital Object Identifier (for identifying our own digital objects across the world), the Committee resolved that a consolidated proposal be prepared and the same be placed before the ICT Working Committee for detail discussion and taking final decision. The Information Scientist be advised to do the needful accordingly.

(iii) *To discuss on a verbal request for providing open access facilities to the students.*

Regarding a verbal request placed by the students' representative in the meeting for providing open access facilities to the students, the Library Committee strongly felt that should all students were allowed to enter into the stack room directly, it would rather be impossible to maintain the book stacks in proper order and users would not find their required books in their actual positions in the stacks. Alternatively, the Committee rather suggested to keep the Book Bank Books only in a separate sequence which would directly be accessible to the book bank users.

The Deputy librarian be requested to take necessary action accordingly.

(iv) *To discuss on a proposal of Prof. D.S.Rath on DELNET membership.*

Prof. Durga Sankar Rath, a Hon'ble members of the Library Committee, proposed that should the Central library of Vidyasagar University took the membership of DELNET, the users of the Vidyasagar University could get lot of facilities not available in our own institution or our neighbouring institutions.

The Committee in that issue resolved that Prof. D. S. Rath be requested to enquire about the detailed formalities and modalities for becoming the member of DELNET and the same be placed before the Library Committee for further decision.

Meeting ended with a vote of thanks to the Chair.

*A. Sankar*  
4/9/18