



VIDYASAGAR UNIVERSITY
DEPARTMENT OF BOTANY AND FORESTRY
MIDNAPORE-721102: WEST BENGAL

31.05.2019

NOTICE

A departmental committee meeting will be held on 04.06.2019 at 12.30 pm in the chamber of HOD to discuss on the following agenda.

The faculty members are cordially requested to participate in the said meeting.

Prakash Karmakar 31/5/19

Prakash Karmakar

Teacher-in-charge

Department of Botany & Forestry

Vidyasagar University

Midnapore-721102

Agenda:

1. Confirmation of the proceedings of the last meeting;
2. Matter regarding questionnaire supplied by DST for 'Evaluation of Impact of DST – FIST Programme';
3. Change of name of the department;
4. Departmental reunion;
5. Matter regarding UGC team visit in the department for Botany (DDE);
6. Miscellaneous.

Seen
[Signature]
31/5/19

A departmental committee meeting was held on 04.06.2019 at 12.30 pm in the chamber of HOD.

Members present:

1. Dr. P. Kannanavar (Tic) - Rammannar 04/6/19
2. Png. A.K. Nandal - A 4/6/19
3. Mr. R. K. Bhakat - RB 4/6/19
4. Dr. A. K. Nandi - absent
5. Sr. D. Banerjee - Ban 4/6/19
6. Sr. N. Banerjee - Banerjee 4.6.19
7. Dr. G. Biswas - G 4/6/19

Resolutions of the meeting held on 04.06.2019 in the chamber of HOD.

1. Resolutions of the meeting held on 03.04.2019 and 13.04.2019 were confirmed.
2. Matter regarding questionnaire supplied by DST for evaluation of impact of programme DST-FIST was deferred.
3. Regarding the change of name of the department, the DC unanimously resolved that the name of the department remain same as Department of 'Botany & Forestry'.
4. Reunion of the department is deferred and scheduled to be held on first week of September 2019.
5. Regarding UGC team visit in the department (as a part of DDE, Botany), the faculty members will extend their support for the purpose.
6. Under miscellaneous item:
 - a. The faculty members of the department would like to apply for research grant to different funding agencies viz. DBT, DST, SERB, CSIR, ICAR, MOEF, WB Biodiversity Board, Department of Forest, WB; WBDST.
 - b. Urgent need of separate faculty rooms (for sitting-cum laboratory purposes) for Dr. Nilanjana Banerjee and Dr. Gunjan Biswas.
 - c. A space is required for digital herbarium (under SAP Phase II).
 - d. Urgent need of 15 computers and a large class room for 70 students.

The meeting is ended with thanks to the chair.

Rammannar
04/6/19