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BA/Part-II/OMSP(M)-IV

2019

Part – II

Office Management and Secretarial Practice
(FUNDAMENTALS OF COMPUTER)

(Major)

Paper – IV

Full Marks – 50

Time : 2 Hours

1. Answer any **five** questions : 2×5=10
- (a) What do you understand by Read Only Memory ?
 - (b) What is Hybrid Computer ?
 - (c) What is Assembler ?
 - (d) What is Logic gate ?
 - (e) Define Booting.
 - (f) What do you understand by networking ?
 - (g) Define credit card.
 - (h) What is Hacking ?
 - (i) Write the name of *four operating systems*.
 - (j) State two name of output device.

P.T.O.

2. Answer any *four* questions : 5×4=20
- (a) What are the functions of central processing unit ?
 - (b) $(1358)_{10} = (?)_8$ Fill up the gap.
 - (c) $(11001000)_2 = (?)_{10}$ Fill up the gap.
 - (d) What are the symptoms of virus attack ?
 - (e) State the benefits of E-commerce.
 - (f) Explain the Business to consumer (B2C).
3. Answer any *one* question : 15
- (a) (i) Discuss in brief the difference between LAN and WAN.
 - (ii) What is the advantage of computer networking ? 8+7
 - (b) (i) Discuss the benefits of E-Banking ?
 - (ii) What is E-Business?
 - (iii) What resources required for successful E-Business implementation ? 6+3+6

[Internal Assessment – 5 marks]
