

2019

Part – II

COMPUTER APPLICATIONS IN BUSINESS

(Honours & General)

(Practical)

Paper – C4

(Set – VI)

Full Marks – 100

Time : 3 Hours

The figures in the right-hand margin indicate marks.

Candidates are required to give their answers in their own words as far as practicable.

Answer all questions.

1. Prepare your Bio-data in MS-Word mentioning your name, guardian's name, address, date of birth, nationality, academic records, extra curriculum activity etc.. 15
2. In B.Com. (Hons.) Part-II examination of Vidyasagar University in the session 2015- 16, students secured the following marks ;

Result Sheet

Name	Part-I	Part-II				Total
		Paper-V	Paper-VI	Paper-VII	Paper-VIII	Marks
A. Roy	255	60	70	75	55	515
R. Paul	200	45	72	65	57	439
M. Das	240	65	67	55	60	487
S. Dey	290	68	75	80	67	580
P. Saha	195	45	52	48	55	395
T. Mitra	185	55	67	72	62	441

Other relevant information :

- (i) Students securing above 550 marks in B. Com. Part-II total and more than or equal to 75 marks in Paper-VII should be graded as 'E' for Excellent performance.
- (ii) Students securing 480 or above marks in B. Com. Part-II total and more than or equal to 70 marks in Paper-VI should be graded as 'B' for Brilliant performance.
- (iii) Students securing 400 or above marks in B. Com. Part-II total and more than or equal to 220 marks in Part-I should be graded as 'M' for Mediocre performance.
- (iv) Others should be graded as 'O' for Ordinary performance.

Prepare a Mark Sheet and calculate the grade using logical operations in MS-Excel. 15

3. You are supposed to maintain the accounts of ABC Co. Ltd. in Tally Accounting package. The Balance Sheet of the company as on 01.04.2018 is as follows :

Liabilities	Amount Rs.	Assets	Amount Rs.
Capital A/C	3,70,000	Plant & Machinery	1,20,000
12% debenture	60,000	Land & Building	2,05,000
Sundry Creditors		Sundry Debtors :	
R. Ltd.	50,000	S. Ltd.	75,000
Outstanding Salary	20,000	Cash-in-hand	40,000
		Cash at UCO Bank	60,000
	5,00,000		5,00,000

Following transactions were made during the year :

- 15.04.2018 Paid outstanding salary.
- 17.05.2018 Paid Electricity charges amounting Rs. 5000
- 16.07.2018 Subscribed for the 'Management Consultant' Journal paying Rs. 2400 by cheque. The subscription period is from July 2018 to June 2019.
- 22.08.2018 Received payment from S. Ltd. Rs. 20,000
- 15.09.2018 Withdrawn from UCO Bank Rs. 5,000
- 11.10.2018 Purchased Stationery consumables worth Rs. 12,500

Display :

- (a) Balance Sheet in Statement form in details.
- (b) Profit & Loss Account in T-form in details.
- (c) Day Book

20

4. Show the process of recharge of mobile phone using your personal data through net banking facility. 15
5. Design a single page web site for your college containing a description of the courses offered, it should also contain some general information about the college such as its history, the campus and its unique features the page should be coloured and each section should have different colour. 15

[Viva -voce : 20 Marks]
