Members present in the DC meeting	dated 10.12.2019 of
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- 1. Resolution of the last meeting dated 7.11.2019 is read and confirmed.
- 2. Course is distributed as per the following table for the academic year (2020):

Semester - II			Semester IV		
Course No	Marks	Name of the Teacher	Course No	Marks	Name of the Teacher
MTM -201	50	DM	MTM -401	50	GG
MTM- 202	50	MP (Smart class) +RG	MTM -402(Unit-I)	25	RG
MTM- 203(Unit I)	25	GG	MTM -402(Unit-II)	25	RG
MTM- 203(Unit II)	25	SR	MTM -403(Unit-I)	25	KB
C MTM 204 A	50	KB	MTM -403(Unit-II)	25	MP
MTM 205	50	SM	MTM -404 A	50	DM+KB
MTM 206	25	GG	MTM =404 B	50	SR
MTM 297	25	RG	MTM -405 A	25	SM
			MTM -405 B	25	MP
			MTM -495 A	25	SM+KB
			MTM -495 B	25	SR+RG

- 3. Ph.D Course work should be completed during the 1st week of January'2020. The date of examination for PhD course work is proposed from 6th to 8th January, 2019 at Seminar Hall from 1.00P.M to 3P.M.
- 4. National Mathematics Day will be celebrated on 23rd December 2019. Two dignitaries of following would be invited.

Prof. T.K Pal, Former Professor, Vidyasagar University Prof. Pawan Kumar, IIT, Kharagpur Prof Amarprasad Mishra, Visva Bharati University Prof Samarjit Kar, NIT, Durgapur

5. Academic tours of IV semester students have been planned as per the following:

OM: Teachers: Prof Shyamal Kumar Mondal and Dr. Krishnendu Barman will Supervise this visit and Prof. Dilip Kumar Maiti will be in reserve.

OR: Teachers: Prof Sankar Kumar Roy and Dr. Raghu Nandan Giri will supervise this visit and Prof. Madhumangal Pal will be in reserve.

Respective teachers are requested to complete this visit by 15th February, 2020.

6. Miscellaneous:

- a. Teacher Student meeting will be held in the presence of all teachers. The date will be notified shortly.
- b. The matter of Memorial Meddle is raised but no decision is made out and the matter is put up for the next meeting.
- c. Core Committee meeting for DDE will be held on 26.12.2019 & 27.12.2019.
- d. Additional Internal Assessment for both 1st& 3rd Semester is proposed on 23rd& 24thDecember 2019. The time with details will notified shortly.
- e. The matter of the Class routine and Smart Class room has been discussed and then after finalization it will be sent to the PG secretary for his kind approval.
- f. It is decided that Dr.Raghu Nandan Giri will act as in charge of Lawrence Programming Laboratory and Dr. Krishnendu Barman will take the charge of Meteorological Lab and Departmental contingency also on and from 10.12.2019. Sou '