



Office of the
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Ref. No.- VU/GEO/DC./

Date: 06.05.2019

Sub: Departmental Committee Meeting on 16.05.2019

To,
The Faculty Members
Department of Geography and Environment Management
Vidyasagar University
Midnapore, 721102

Dear Colleagues,

This is to inform you that a meeting of the Departmental Committee will be held on 16.05.2019 at 12:00 noon in the HOD Office, Department of Geography and Environment Management to discuss the following agenda.

You are requested to be present in the said meeting.

Agenda;

1. To discuss about the study tour for the special papers in Geography (Semester-III).
2. To discuss about the utilization of annual grants.
3. To discuss about the possible dates of Practical Examinations (Semester-II & IV)
4. Miscellaneous: (DST Equipment's Purchase, Status of the Departmental Journal, Departmental Diary up-to-date, Attempt to fill up the vacancy of one Office Staff and one Teaching Staff)

With best regards,

Yours sincerely

Ashis Kr Paul

Dr. Ashis Kr Paul
Professor and Head

Sd/-

Prof. Ramkrishna Maiti

Dr. N D Chatterjee

Kausik Ghosh

Dr. Somnath Rudra

Mr. Prasenjit Acharya

D.C. Meeting (16.05.2019)

Following members were present in the Departmental committee meeting held on 16.05.2019 in Geography Department

Prof. Ashis Leo Paul
Prof. R.K. Masti
Dr. N.D. Chatterjee
Dr. Somnath Rudra
Dr. P. Acharya
Sri Kausik Ghosh

A Paul 16.05.2019
~~Paul~~ 16/05/2019
Nitya Sastelle 16/5/19
E. Paul 16.05.19
A Paul 16/5/19
K. 16/05/19

New Year's Day (11)

D.C. Meeting 16.05.2019

enda : Resolution

The resolution of the previous meeting of the Departmental committee held on..... is approved in the meeting today.

The field study tour for the new syllabus will be held in the semester III in the current session. However, the budgetary allotment to utilize the fund for conducting field study tour in Geography is nil as it is merged with the fund already utilized for the study tour of semester IV (old syllabus) in the year 2019 (March).

It is resolved that the Department will place the demand to increase the budgetary allotment for conducting the field study tour in Geography from the existing amount (Rs. 22000) to Rs. 50,000 per academic session.

The field study tour will be guided by following faculties for the semester-III students in the current session: (2019):

Coastal Management under Prof. Ashis K. Paul

Advanced Geomorphology under Prof. R. K. Maiti

Urban Management under Dr. N. D. Chatterjee

Remote sensing and GIS under Dr. Prosenjit Acharya

The way of utilization of the Data Grant (Rs. 50,000) and Chemical grant (Rs. 50,000) is discussed in the meeting.

It is resolved that all the annual grants including the grant for holding special extension lectures will be utilized in two phases under the guidance of Dr. P. Acharya, Dr. N. D. Chatterjee and Prof. Ashis K. Paul from the session 2019-2020 in Geography.

D.C. Meeting: 16.05.2019

③ The dates for conducting Practical Examinations for the students of semester-II and semester-IV are unanimously decided to fix on

10.06.2019 Sem-II Unit-296.1 Geo-296

12.06.2019 Sem-IV Unit-^{296.2}45/46 Geo-405

13.06.2019 Sem-II Unit-295.1 Geo-295

19.06.2019 Sem-IV Unit-^{295.2}47/48 Geo-406

- ④
- i) The DST Equipments Purchasing Process will be started since 24th May 2019 and will be finished by August 2019 with the cooperation of Principal Investigator, Joint P.I. and HOD in Geography.
 - ii) The Journal of Geography and Environment for the Vol. 17 will be processed under the New Editorial Board (Chief Editor: Dr. N.D. Chatterjee and Joint Editor: Dr. Prosenjit Acharya) from the session 2018-19.
 - iii) Resolved that the departmental diary to be updated by the faculties.
 - iv) One technical assistant and one teaching staff are still lying vacant in the department of Geography since 2008 and 2016. Resolved that a letter of demand will be placed to the Registrar through Dean science to fulfill the vacant posts considering the reference of the previous letter.

The meeting was ended with vote of thanks to the chair.

A. Paul
16.5.19