2014

M. Com.

2nd Semester Examination

COMPUTER APPLICATION IN BUSINESS

PAPER — COM-205 (Set-4)

(PRACTICAL)

Full Marks : 50

Time : 2 Hours

The figures in the right-hand margin indicate full marks.

Candidates are required to give their answers in their own words as far as practicable.

Illustrate the answers wherever necessary.

Answer *all* questions.

Unit—I

[Marks : 20]

1. (a) As an organizing secretary of International Conference December, 2014 you send the invitation letter to the HOD—Commerce of different Universities of India and abroad (at least 5) stating their names, address and phone no [Using the mail merge facility].

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(Turn Over)

2. (a) Write an interactive Program in FOXPRO to check any input number of a range of numbers, whether it is Odd or Even.

(b) Write an interactive Programe in FOXPRO to calculate the sum of the Log values (10 bases) of a range of numbers. Also state the numbers, their Counting position and their respective logarithms values.

5+5

Unit—II

[Marks : 20]

3. Create a Company in TALLY Accounting package and enter the following pay roll information for the month of April, 2014 :

Employee	Designation	Department	D O J	Age	Sex
S. Roy	Manager	Production	4.5.2004	42	Male
A. Mondal	Worker	Sales	7.8.2000	30	Male
P. Das	Worker	Production	10.2.2012	22	Male

Basic (Rs.)	DA (Rs.)	HRA (Rs.)	MA (Rs.)
40000	45% of basic	10% of basic plus	300 of all
16800	Of all employees	DA of all employees	employees
14000			

Perquisites (Rs.)	P.Tax (Rs.)	P.F.	No. of days worked
800	1000 of all	8.33% of	30
450	employees	all employees	29
225			30

Display the Payslip with the attendance record for the month of January, 2014. Assume employees are paid leave with pay system.

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4. Show the process of online application of PAN with NSDL in your name and assume that you have an account with UCO Bank, Vidyasagar University Branch. Mention the necessary weblinks.

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[Viva-voce : 10 Marks]