

2008

COMMERCE

(*Computer Applications and e-Commerce*)

PAPER—VIII

FIRST HALF

(*Computer Applications*)

(Practical)

Full Marks : 50

Time : 2 hours

The figures in the right-hand margin indicate marks

SET—03

1. Create a 4×3 table and insert the following data in MS-Word :

<u>Roll No.</u>	<u>Part-I</u>	<u>Part-II</u>
11/C/005	230	495
11/C/009	250	510
11/C/011	220	480

- (i) Insert a new row at the top of the existing row.

(Turn Over)

(ii) Type "Students Progress Report" in the first cell of the newly created row.

(iii) Being the title "Students Progress Report" at the centre of the first row and merge all the cells of the first row.

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2. (a) The following information regarding the expenditure of a college in the year 2006-07 are —

Construction of Building	Rs.	11,00,000
Purchase of Books	Rs.	1,50,000
Seminar	Rs.	50,000
Travelling exp.	Rs.	80,000
Other Misc. exp.	Rs.	1,20,000

Show these expenditures with percentage in a Pie diagram.

(b) Using FOXPRO Program accept a year and check it whether it is Leap Year or not.

7 + 8

3. Create a company using your name in Tally accounting package and enter the transactions given below :

Balance Sheet
for the year ended....

<i>Liabilities</i>	Rs.	Rs.	<i>Assets</i>	Rs.	Rs.
Capital A/cs :			Fixed Assets :		
Ram	90,000		Building	1,00,000	
Shyam	60,000	1,50,000	Plant	70,000	1,70,000
Reserves & Surplus :			Investments :		
Dividend			PGC Ltd.		20,000
Equalisation			Closing Stock		45,000
Reserve	10,000		Sundry Debtors		
General Reserve	5,000	15,000	Sunil	20,000	
Sundry Creditors:			Anil	20,000	40,000
Amal	80,000		Bills Receivable		5,000
Bimal	70,000	1,50,000	Cash at Bank		
Bills Payable		10,000	BOI	20,000	
Outstanding salaries		15,000	Canara	5,000	25,000
			Cash in hand		35,000
		3,40,000			3,40,000

Note: Closing Stock details: Mouse — 8 pairs @ Rs. 200 per pair, Keyboard — 5 Pieces @ Rs. 2000, Monitors — 4 Pieces @ Rs. 6,000, Blank CD—5 Dozens @Rs. 480, Printer—1 Piece @ Rs. 7,000.

Transactions :

- (i) Outstanding salaries paid off.
- (ii) Bills payable matured and paid Rs. 5,000.
- (iii) Purchased from Amal 5 Keyboards @ 1,800 and 4 Pieces of Mother Board @ Rs. 3,000, less discount @ 10%. Sales tax is applicable @ 8%.
- (iv) Sold to Anil 6 Keyboards @ Rs. 2,200, Blank CD 2 Dozens @ Rs. 500, and 3 Monitors @ Rs. 8,000. Trade discount @ 10% is to be allowed. Sales Tax is applicable @ 8%.
- (v) Cash deposited into Canara Bank Rs. 10,000.
- (vi) Withdrawn from BOI Rs. 5,000.

(vii) Provide for Depreciation @ 10% on Fixed Assets.

(viii) Received payment from Anil Rs. 10,000.

Display Profit & Loss A/c, Balance Sheet, Closing Stock position.

You are also required to perform the following :

(a) Delete PGC Ltd. A/c and Bills Payable A/c (in presence of the examiner)

(b) Delete the company (in presence of the examiner).

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[Viva— 10 Marks]