

**Resolution of the Meeting of Advisory Committee of NSS Cell, Vidyasagar University dated  
13.06.2017 at Surya Sen Sabhagriha, Vidyasagar University**

**Members Present:**

- |                                     |   |
|-------------------------------------|---|
| 1. Sd/ Professor Ranjan Chakrabarti | – Hon'ble Vice-Chancellor & Chairman          |
| 2. Sd/ Dr. Jayanta Kishore Nandi    | – Registrar                                   |
| 3. Sd/ Professor Subrata Kumar De   | – Dean, Faculty of Science                    |
| 4. Sd/ Professor Damodar Mishra     | – Dean, Arts & Commerce                       |
| 5. Sd/ Shri Anandamoy Sarkar        | – Finance Officer                             |
| 6. Sd/ Dr. A. N. Dey                | – State Advisor, NSS, Govt. of WB             |
| 7. Sd/ Dr. Ramaprasad Bhattacharya  | – SNO, NSS, Govt. of WB                       |
| 8. Sd/ Mrs. Sarita Patel            | – Regional Director, NSS Regional Directorate |
| 9. Sd/ Mr. T. K. Panda              | – Coordinator, TORC, Narendrapur              |
| 10. Sd/ Mr. Deepak Sharma           | – Youth Officer, NSS Regional Directorate     |
| 11. Sd/ Mrs. Nayna Begum            | – Nehru Yuba Kendra, Midnapore                |
| 12. Sd/ Dr. Hari Prasad Sarkar      | – Principal, Garhbeta College                 |
| 13. Sd/ Dr. Pabitra Kumar Mishra    | – Principal, Bhatler College                  |
| 14. Sd/ Dr. Debdulal Banerjee       | – Faculty Member, Dept. of Botany, VU         |
| 15. Sd/ Dr. Papia Gupta             | – Faculty Member, Dept. of Philosophy, VU     |
| 16. Sd/ Dr. Asmita Bhattacharya     | – Programme Officer                           |
| 17. Sd/ Dr. Pintu Roy Choudhury     | – Programme Officer                           |
| 18. Sd/ Prof. Shaktipada Shit       | – Programme Officer                           |
| 19. Sd/ Dr. Lipika Mandal           | – Programme Officer                           |
| 20. Sd/ Dr. Tapan Kumar De          | – Programme Coordinator                       |
| 21. Sd/ Sri Arunava Das             | – Student Representative                      |

Professor Ranjan Chakrabarti, Hon'ble Vice-Chancellor and Chairman presided over the meeting.

Dr. Tapan Kumar De, the Programme Coordinator of NSS Cell, Vidyasagar University welcomes all the members to this meeting. After the exchange of preliminaries, the meeting started with the permission of the chair.

**Agendum 1: To read and confirm the proceedings of the last meeting.**

All the members were requested by the Coordinator to go through the proceedings of the last meeting held on 02.06.2016. A Xerox copy of the proceedings supplied to them by the NSS Office. Going through the proceedings all the members agreed for the confirmation of the proceedings of the last meeting. The members wanted to know whether the suggestions and actions were taken according to the resolution of the said meeting. The Programme Coordinator replied that most of the suggestions and actions were performed and in the next agenda the details will be discussed. So the proceedings of the last meeting was confirmed.

**Agendum 2:** To consider the report on NSS activities, (Regular & Special) of 2016-2017.

**Annual Report**  
[2016-17]

**At a glance**

1. No. of NSS Volunteers Allocated	: 15200 + 400 (self finance) = 15600
2. Actual Enrolment	: 15200 Male : 9765 Female: 5835
3. No. of Special Camps allocated	: 139+13 (new)
4. No. of Special Camps held	: 102
5. No. of volunteers participated in the Special Camps	: 5100 [Male : 3073 Female :2027]
6. No. of adopted villages/slums allocated	: 152 + 04 SF units
7. No. of villages/slums adopted	: 152+04 SF units
8. Total no. of colleges under the university	: 53
9. Total no. of colleges having NSS	: 50
10. Total no. of NSS Units	: 152 + 04 SF units
11. (a) No. of Trees planted	: 11530
12. (a) No. of Blood Donation Camps	: 45
(b) No. of volunteers participated	: 1854
13. Immunization Programme (Health/Eye)	: 41
(a) No. of volunteers involved	: 5112
(b) No. of beneficiaries	: 445
14. No. of Programme Officers	: 156
(a) No. of Trained Prog. Officers	: 140
(b) No. of Untrained Prog. Officers	: 16

**15. Observance of days/weeks by NSS Cell, VU :**

- a) Rabindra Jayanti : 300 volunteers participated
- b) Yoga Day observation: 200 volunteers participated
- c) Independence Day: 600 volunteers;
- d) Republic Day: 650 volunteers,
- e) NSS Day Observation & Felicitation programme: 300 volunteer;
- f) Health Awareness Programme: 320 volunteers;
- g) Rally on AIDS Day: 1300 volunteers;

- h) Legal Awareness Camp with special emphasis on Cyber crime & ragging with DLSA: 600 volunteers;
- i) Thallasaemia Detection Camp: 502 volunteers detected;
- j) One-day Training Programme on 'Motivation of Youth for Inspiring Rural Reconstruction': 114 volunteers participated;
- k) World Youth Day: 300 volunteers participated,
- l) Netaji's Birthday observation: 190 volunteers participated,
- m) Ekta Diwas: 200 volunteers participated.

### Activities:

- **Blood donation camp** in the VU campus on 28.03.2017. Blood donated 66 units and 45 camp at college level: 1854 unit blood collected.
- **Thalassemia detection camp** : February 21-22, 2017, total detection: 502 and college level : 19 camps held.
- **International Day of Yoga** celebration with Yoga Competition jointly organized with Sports Department of VU and NSS Cell 21.06.2016 and college level: observed by 32 colleges.
- Three days Primary **Yoga Training Camp** on and from 22-24 June 2016.
- **Campus cleaning drive** / Nirmal Bangla Aviyan / Swachh Bharat Aviyan: 12 programme organized by the university and all the colleges conducted regularly.
- **Vanmahotsava Week** observed on 1-7 July, 2016. 1000 segun plant planted; all colleges observed the programme also.
- International **Literacy Week** observed (8-14 July 2016); observed by 15 colleges.
- International **Swachhta Pakhwara**: 550 volunteers participated.
- **Communal harmony** and Gandhi Jayanti observed: 150 volunteers participated: observed by 42 colleges.
- **Dengue prevention campaign**: 18 Seminar and 12 Rally were organized at university and college level: conducted by 35 colleges.
- **World Aids Day** Rally and seminar organized. 32 Rallies and 23 Seminar organized: organized by 35 colleges.
- Ekta Divas (Sardar Patel's Birthday) observed: 200 volunteers participated: observed by 36 colleges.

### Highlights:

- NSS Cell of Vidyasagar University Send **Rs. 70265/- to Prime Minister National Relief Fund** collected from NSS Volunteers @ Rs. 5/- per volunteer.
- **West Bengal State NSS Award** for the year 2014-15 received Prof. Narayan Kuila, Hijli College under Best Programme Officer Category on 26.04.2017 at Kolkata.
- **TOT programme** on and from 17 – 21 August 2016 for University teachers (East zone) funded by RGNIYD, Sreperumbudur.
- Workshop on **Digital India** held on 4.10.2016 at VU: 220 volunteers participated funded by NEGD, New Delhi.
- **Orientation Training Programme** for untrained Programme Officer: 20 – 26 September 2016. 41 Officers trained funded by TORC-ETI, Narendrapur.
- 10 volunteers and 1 female programme officer attended the **National Integration Camp** at Bankura Christian College.
- 10 volunteers (5 male & 5 female) and 01 Programme Officer to attend the **National Integration Camp** at KIIT University, Odisha on and from 11-17 July 2016.
- 10 NSS volunteers (5 Male & 5 Female) of this University for participation in **National Integration Camp** on and from 23.04.2016 to 30.04.2016 at Guwahati University.
- Biodiversity Enrichment programme.
- **Village adoption**: 02 villages (Muradanga and Gopegarh) are adopted by the NSS Cell with Vidyasagar University; **Working area** – Health & Hygiene, Education and Sports, Veterinary Assistance (with the help of West Bengal Veterinary Alumni Association).
- 10 volunteers (5 male & 5 female) and 01 Programme Officer **NSS National Integration Camp** 14-20 December 2016 at Birla Institute of Technology, Mesra, Ranchi.
- 04 Volunteers are attended the **National Integration Camp** at Durg Viswavidyalaya, Chhattisgarh.
- 02 Volunteer for **21<sup>st</sup> National Youth Festival at Rohtak, Haryana 12 – 16 January 2017**
- **TOT Programme** organized by NSS Cell, VU on 17-21 August 2016.
- 34 NSS volunteers participated **State level Pre - R. D. Selection Camp**
- 04 NSS volunteers participated **East Zone Pre - R. D. Selection Camp**
- 02 NSS volunteers participated **R. D. Parade**, New Delhi 2017.
- 06 NSS volunteers participated **R. D. Parade**, Red Road Kolkata 2017.

**Agendum 3:** To consider the Audit Report of the year 2016-2017.

The audit report prepared by M/s Susanta Maity & Co. was placed and considered. After through scrutiny of the report the same was unanimously approved by the house. The members expressed their satisfaction at the maintenance of books of accounts and other papers by the Coordinator of the NSS Cell of the university.

Regarding the unspent balance the Programme Coordinator assured that there are half of the total amount of the unspent balance of the last year and it will be utilized in the current year so there will be no extra burden of unspent balance.

**Agendum 4:** To prepare the Action Plan for the year 2017-2018 (Special Camp programmes and Regular activities).

#### Action Plan for the year 2017-2018

Sl.	Name of the Programme	Target
1	Regular activities	Minimum six programmes will be organized by each unit in the adopted village
2	Special Camps will be held by the various colleges as usual.	139 Units + 03 SF Units
3	Plantation programme will be held by the NSS Cell of V.U. as well as by the various colleges.	Minimum 10000 plants will be planted
4	Gap filling in Plantation	5000 pc
5	Campus Cleaning Drive /Shramadan Divas/ Swachha Bharat Abhijan	One programme will be organized by each unit per month at University level and also at College level.
6	Meeting with the Principals	01 Meeting in the year
7	Meeting with Programme Officers	01 Meeting in the year
8	Documentary film show	01 per month
9	Days to be observed	Observation of days (Rabindra Jayanti, Environment day, Aranya Saptah, Independence day, NSS Day, Vidyasagar Birth day, Gandhi Jayanti & Communal Harmony, World Aids Day, World Youth Day, 23 <sup>rd</sup> January, Republic day, Women's Day, Constitution Day, International Yoga Day including 3 days camp etc.
10	Awareness programme on Green and Healthy, Plastic Free Campus	By each unit at PG level as well as by UG level
11	Awareness Programme on Consumer Protection Act	One programme in a year by each college
12	Awareness programme on Primary Health and Hygiene.	Organized by each unit (both university & college level)
13	Orientation Programme for volunteers (Minimum 30 hours will be allotted for orientation)	One programme by each unit in a year (both university & college level)
14	Orientation programme for volunteers will be held by the NSS Cell	Two volunteers per unit will be invited to attend this programme

15	Blood Donation Camp	50 Units, Donor: 50 x 50 = 2500
16	Assets creation in Adopted Villages	Minimum two activities must be done by each unit
17	Awareness programme on Rain Water Harvesting & Water Shed Management	Unit level
18	Solar Light Project	50 units for campaign
19	Thalassaemia Detection and Awareness Camp	50 Units
20	Awareness regarding Vermi composed	50 units
21	Self Defense Training Programme for Women	50 units
22	Formation of Disaster Management Group	50 Groups
23	Primary Health Awareness Camp	50 units
24	Self Employment Training in the Adopted Village	25 Units
25	Computer Training at Adopted Village	20 units
26	Motivation for Blood Donation	By each unit
27	Seminar on Amusement of Drug	By each unit
28	Camping on Save Energy to Save the Nation	By each unit
29	First Aid Training Programme	By each unit
30	Green Audit (to reflect the correct green situation in each campus)	By all college level and university level
31	Preparation of Model village	This programme will be held by the NSS Cell of Vidyasagar University with the help of Women's Studies Centre according to the advice of the university authority.
32	Social Audit	In all adopted villages or slams
33	Training for untrained Programme Officers	01 in the year
34	Awareness on open defecation free village	In all adopted villages or slams
35	University level award ceremony	
36	Capacity Building Workshop	
37	Documentation	
38	<b>Special Drive</b> (for all the programmes project should be prepared and to be placed to the concerned department of Govt. of West Bengal/Central Govt. for funding)	<ul style="list-style-type: none"> <li>a) Disaster Management training</li> <li>b) Primary Health Awareness</li> <li>c) Awareness on Aids control</li> <li>d) Awareness on Consumer Protection</li> <li>e) Awareness on Road safety</li> <li>f) Biodiversity Enrichment Programme</li> </ul>

**Agendum 5:** To prepare and approve the budget for the year 2017-18.

Sl.	Head	Particulars	Amount (Rs.)	Total Amount (Rs.)
1	Grant for regular activities	152 Units × 22500/-		<b>3420000.00</b>
2	Grant for special camping programme	152 Units × 22500/-		<b>3420000.00</b>
3	Administrative Expenditure (As per the manual of NSS)	Honorarium/salary to the staff Staff: Rs. 16880/- × 12 months = 202560.00 PC: Rs.800/-×12 months = 9600.00	212160.00	<b>379160.00</b>
		Printing and Stationary	30000.00	
		Travelling Expenses for visiting the colleges and other official purposes throughout the year	50000.00	
		Postage & courier	2000.00	
		Contingency	50000.00	
		Visitor/ Guest/ hospitality etc	20000.00	
		Telephone Charges	15000.00	
4	Other than Administrative Expenditure	Model village programme	100000.00	<b>1470000.00</b>
		Blood Donation Camp (2 nos.) at VU level	40000.00	
		Swachha Bharat Abhijan (5 nos.)	25000.00	
		World Aids Day Celebration	50000.00	
		Thalassaemia Detection Camp (3 nos.)	50000.00	
		Disaster Management Training Programme (2 camps for two district)	50000.00	
		First Aid Training Programme (1 day) for 100 volunteers	25000.00	
		Observation of days (Rabindra Jayanti, Environment day, Aranya Saptah, Independence day, NSS Day, Vidyasagar Birth day, Gandhi Jayanti & Communal Harmony, World Aids Day, World Youth Day, 23 <sup>rd</sup> January, Republic day, Women's Day International Yoga Day including 3 days camp etc.)	250000.00	
		Self Defense Programme for women	20000.00	
		Meeting with Principal and PO for two days	100000.00	
		Orientation and motivation of Volunteers 02 camps in two districts ( each camp will be 3 days duration)	400000.00	
		Plantation Programme	25000.00	
		Workshop on Drug Abuse, 50 volunteers for 1 day (2 camps for two district)	250000.00	
		Miscellaneous expenses relating to various emergency expenditure and sundry items as per actual expenses incurred supported by original vouchers. (Biodiversity enrichment programme to be done from interest money and unspent balance)	85000.00	
<b>Grand Total (1+2+3+4)</b>				<b>8689160.00</b>

The Programme Coordinator placed this budget and it was approved by the house.

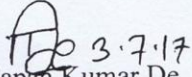
**Agendum 6:** To select Auditor for 2016-2017.

Resolved that M/s Susanta Maity & Co. be appointed as auditor for the year 2016-17 on a fixed remuneration of Rs. 8,000/- (Rupees eight thousand).

**Agendum 7:** Miscellaneous, if any (with the permission of the Chair).

- a) Resolved that the Coordinator of TORC, Narendrapur will be requested to conduct a Training Programme for untrained Programme Officers of Vidyasagar University and its affiliated colleges according to their timetable.
- b) The Hon'ble Vice-chancellor advised for decentralization of the NSS works. Resolved that the method of decentralization will be decided in NSS working committee.
- c) The Hon'ble Vice-chancellor again advised the Coordinator to prepare an action plan of NSS for the year-2017-18.
- d) Resolved that for the sake of the Bio-diversity awareness programme on animal and birds will be conducted by the NSS cell.
- e) Resolved that all the colleges having NSS will be requested to adopt a village/slum apart from the adoption of the NSS Units.
- f) Resolved that all the interested colleges will be requested to open self-finance units.
- g) Resolved that for monitoring and supervision of NSS activities (Both-Regular and Special Camping programme ) in colleges a committee will be formed with the permission of the Hon'ble Vice-chancellor.
- h) Resolved that the following new thrust areas will be the central area of activities of NSS for this year.
  - a) Transgender, b) Non-communicable diseases, c) Life-style diseases, and d) Climate Change.
- i) Dr. A.N. Dey placed a proposal to the authority of Vidyasagar University to offer an Award for the best NSS volunteer in Convocation to encourage the volunteers to perform with their level best. The Honourable Vice-chancellor agreed with the proposal and decided to place the matter to the EC.

As there was, nothing to discuss further the meeting was ended with thanks to the chair.

  
Dr. Tapan Kumar De  
Programme Coordinator, NSS  
Vidyasagar University  
Programme Coordinator  
National Service Scheme  
Vidyasagar University  
Midnapore

Prof. Ranjan Chakrabarti  
Vice-Chancellor & Chairman  
Vidyasagar University



275 03.07.2017

VC/... 3730/2017

Office of the Vice-Chancellor  
VIDYASAGAR UNIVERSITY  
Date... 3/7/17  
Time... 3:50 PM  
Signature

03 July 2017

To  
The Hon'ble Vice-Chancellor  
Vidyasagar University

**Sub: Request to go through the Resolution of NSS Advisory Committee held on 13.06.2017**

Dear Sir,

Please go through the resolution and put your valuable suggestions regarding the upliftment of NSS activities.

Thanking you.

Yours faithfully,  
*TK* 3.7.17  
(Dr. Tapan Kumar De)

Programme Coordinator  
National Service Scheme  
Vidyasagar University  
Midnapore

*Sen*

*TK*  
4/7

*Remit*  
for EC approval  
*TK*  
4/7



# VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur.

Ref.: VU/R/SEC-09/C0344/2017

Dated : 26.07.2017.

To  
The Programme Co-ordinator,  
National Service Scheme (NSS)  
Vidyasagar University.

Dear Sir,

This is to inform you that the Eighth Executive Council of Vidyasagar University in its meeting dated 12.07.2017 has adopted the following decisions :

- (1) Noted, accepted and approved the resolutions of the Advisory Committee of N.S.S. of Vidyasagar University dated 13.06.2017.
- (2) Noted the letter received by the University on 09.06.2017 from Shri Prakash Javadekar, Hon'ble Minister-in-Charge, Human Resource Development, Government of India pertaining to adoption of digital payment methods mandatorily including online transactions for all receipts and payments done by the University and decided that the Finance Officer, the Inspector of Colleges, the Director, Computer Centre and the Programme Co-ordinator, N.S.S., Vidyasagar Unit of this University be requested to process further in this regard.

You are, therefore, requested to kindly do the needful in this regard.

With regards,

Yours sincerely,

  
26/07/17  
Registrar.  
Vidyasagar University  
Midnapore-721102