

Office of the Vice-Chancellor
VID. AR UN
Date 15.06.16
Time 15.45

96 Dated 15.06.16

VC/ 2861 /2016

Resolution of the Meeting of Advisory Committee of NSS Cell, Vidyasagar University dated 02.06.2016 at Surya Sen Sabhagriha, Vidyasagar University

Members Present:

- | | |
|-------------------------------------|---|
| 1. Sd/ Professor Ranjan Chakrabarti | - Hon'ble Vice-Chancellor & Chairman |
| 2. Sd/ Dr. Jayanta Kishore Nandi | - Registrar |
| 3. Sd/ Professor Subrata Kumar De | - Dean, Faculty of Science |
| 4. Sd/ Professor Damodar Mishra | - Dean, Arts & Commerce |
| 5. Sd/ Shri Anandamoy Sarkar | - Finance Officer |
| 6. Sd/ Dr. A. N. Dey | - State Advisor, NSS, Govt. of WB |
| 7. Sd/ Dr. Ramaprasad Bhattacharya | - SLO, NSS, Govt. of WB |
| 8. Sd/ Mr. Deepak Sharma | - Youth Officer, NSS Regional Directorate |
| 9. Sd/ Mrs. Sarita Patel | - Regional Director, NSS Regional Directorate |
| 10. Sd/ Mrs. Nayna Begum | - Nehru Yuba Kendra, Midnapore |
| 11. Sd/ Dr. Utpal Kumar Utthasani | - Principal - Mahishadal Girls' College |
| 12. Sd/ Dr. Hari Prasad Sarkar | - Principal, Garhbeta College |
| 13. Sd/ Dr. Papia Gupta | - Faculty Member, Dept. of Philosophy, VU |
| 14. Sd/ Mr. Eyasin Khan | - Programme Officer |
| 15. Sd/ Dr. Tapan Kumar De | - Programme Coordinator |
| 16. Sd/ Amiya Jana | - Student Representative |

Professor Ranjan Chakrabarti, Hon'ble Vice-Chancellor and Chairman presided over the meeting.

Dr. Tapan Kumar De, the Programme Coordinator of NSS Cell, Vidyasagar University welcomes all the members to this meeting. After the exchange of preliminaries, the meeting started with the permission of the chair.

Agendum 1: To read and confirm the proceedings of the last meeting.

All the members were requested by the Coordinator to go through the proceedings of the last meeting held on 11.08.2015. A Xerox copy of the proceedings supplied to them by the NSS Office. Going through the proceedings all the members agreed for the confirmation of the proceedings of the last meeting. The members wanted to know whether the suggestions and actions were taken according to the resolution of the said meeting. The Programme Coordinator replied that most of the suggestions and actions were performed and in the next agenda the details will be discussed. So the proceedings of the last meeting is confirmed.

Agendum 2: To consider the report on NSS activities, (Regular & Special) of 2015-2016.

**Annual Report
2015-2016**

- | | |
|------------------------------------|----------------------|
| 1. No. of NSS Units | : 139 |
| Self-Finance Units | : 03 |
| 2. No. of NSS Volunteers Allocated | : 13950+ 300 SF |
| 3. Actual Enrolment | : Male :8451 +165 SF |

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	Female: 5499+ 135 SF	Total: 14250
4. No. of Special Camps allocated	: 139 + SF 03	
5. No. of Special Camps held	: 115 + SF 03	
6. No. of volunteers participated in the Special Camps	: 5795 + 172SF	
7. No. of adopted villages/slums allocated	: 139 + SF 03	
8. No. of villages/slums adopted	: 139 + SF 03	
9. Total no. of colleges under the university	: 54	
10. Total no. of colleges having NSS	: 47	
11. No. of NYCs allocated (As applicable)	: NA	
12. No. of NYCs deployed	: NA	
13. (a) No. of Trees planted	: 12750 + SF 120	
(b) No. of volunteers participated	: 5642 + SF 250	
(c) No of Saplings Planted	: 8280 + SF 210	
14. (a) No. of Blood Donation Camps	: 51 + SF 01 (Donor 1738 + SF 48)	
(b) No. of volunteers participated	: 5400	
15. Pulse Polio Immunization Programme	:	
(a) No. of volunteers involved	: 11 & 82	
(b) No. of beneficiaries	: 79	
16. No. of Programme Officers	: 139 + SF 03	
(a) No. of Trained Prog. Officers	: 130 + SF 03	
(b) No. of Untrained Prog. Officers	: 09	
17. Swachha Bharat Abhijan& Campus Cleaning Drive /Shramadan Divas	: 165	
18. Awareness Of Voters Programme	: 15	
19. (a)Thalassemia Awareness and Detection camp:	41	
(b) No. of volunteers involved	: 8400	
(c) No. of beneficiaries	: 450 approx.	
20. Meeting with Programme Officers	: 01 Meeting in the year	
21. Awareness programme on Green and Healthy, Plastic Free Campus	: By each unit	
22. Awareness Programme on Consumer Protection Act	:by each college & PG level	
23. Orientation programme for volunteers will be held by the NSS Cell	: Two volunteers per unit will be invited to attend this programme	
24. Awareness programme on Primary Health and Hygiene	: Organized by each unit (both university & college level)	
25. Self Defence Training Programme for Women	: 2559	
26. Motivation for Blood Donation	: By each Unit	
27. Observance of days/weeks :		

World Health Day, NSS Day, Environment Day, World AIDS Day, National Blood Donation Day, Gandhi Jayanti, National Integration

Day, AranyaSaptah, Literacy week, Republic Day, World Youth Day, by different colleges/University.

Activities:

1. Observation of Days: Gandhi Jayanti,
2. Communal Harmony Month
3. Observed Birth Anniversary of Sardar Ballabhvai Patel on 31st October 2015.
4. Celebrate National Integration Day on 19 November 2015 by NSS Cell Vidyasagar University and also by all colleges
5. Quami Ekta Saptah also awarded all slam area by the NSS Volunteers to the slam people
6. Celebrate World Aids Day on 1 December 2015 by NSS Cell Vidyasagar University and also by all the colleges. Rally, Seminar, Street drama and Blood donation camp organized in this regard.
7. 15 nos. Thallasemia Detection and awareness camps were organized in UG and PG level.
8. Orientation Training Programme for NSS Volunteer (1st year) of per College attended this programme on 10.12.2015. 142 volunteers were participated in this programme. Professor Debasishis Bondyopadhyay, Dean of Arts; Sarita Patel, Regional Director NSS; Deepak Sharma, Youth Officer NSS Regional Directorate, Kolkata and NSS Programme Coordinator of Vidyasagar University were present this programme.
9. Rally were organized by the University and college level in the occasion of Vivakananda's birth day as World Youth Day on 12.01.2016. An essay competition on 11.01.2016 and also a seminar on 20.01.2016 were organized in this regard.
10. Celebrated Netaji Subash Chandra Bose Birthday on 23.01.2016. 200 NSS volunteers participated in this programme.
11. Organized National Voter Day in UG and PG level. NSS Cell, Vidyasagar University was organized a seminar on 25.01.2016. 150 NSS volunteers participated in this programme.
12. Observed Republic Day on 26.01.2016 in the University and colleges also.
13. Sensitization Programme: A Seminar was organized by NSS Cell, Vidyasagar University in collaboration with Manbhumi Ananda Ashram Nityananda Trust – (MANT), Kolkata, on 17.02.2016. All NSS Programme Officers and Principal of the Colleges were participated in this programme. Colleges were organized rally and seminar etc. in this regard.
14. Thallasemia detection camp were organized by NSS Cell, Vidyasagar University on 25.02.2016 & 26.02.2016.
15. 15 NSS Volunteers and with include one Programme Officer of our University participated in the Vivak Samhati Utsab-2016 on 04.02.2016 at Golepark, Kolkata and Jadavpur University.
16. Vidyasagar University NSS Unit XI were organized a Thallasemia detection camp on 09.03.2016.
17. NSS Unit XI, Vidyasagar University organized Blood group detection camp on 09.03.2016 & Unit III on 15.03.2016.
18. World Women's Day celebration was organized on 08.03.2016 by NSS Units of PG and UG level. In this connection a debate competition, recitation, painting competition were organized by jointly with Women's Study Centre of Vidyasagar University.

Agendum 3: To consider the Audit Report (2015-2016).

The audit report prepared by M/s Susanta Maity & Co. was placed and considered. After through scrutiny of the report the same was unanimously approved by the house. The members expressed their satisfaction at the maintenance of books of accounts and other papers by the Coordinator of the NSS Cell of the university.

Regarding the unspent balance the Programme Coordinator assured that there are half of the total amount of the unspent balance of the last year and it will be utilized in the current year so there will be no extra burden of unspent balance.

Agendum 4: To prepare the Action Plan for the year 2016-2017 (Special Camp programmes and Regular activities).

Action Plan for the year 2016-2017

Sl.	Name of the Programme	Target
1	Regular activities	Minimum six programmes will be organized by each unit in the adopted village
2	Special Camps will be held by the various colleges as usual.	139 Units + 03 SF Units
3	Plantation programme will be held by the NSS Cell of V.U. as well as by the colleges.	Minimum 10000 plants will be planted
4	Gap filling in Plantation	5000 pc
5	Campus Cleaning Drive /Shramadan Divas/ Swachha Bharat Abhijan	One programme will be organized by each unit per month at University level and also at College level.
6	Meeting with the Principals	02 Meeting in the year
7	Meeting with Programme Officers	02 Meeting in the year
8	Documentary film show	01 per month
9	Days to be observed	Rabindra Jayanti, Environment day, Aranya Saptah, Independence day, NSS Day, Vidyasagar Birth day, Gandhi Jayanti & Communal Harmony, World Aids Day, World Youth Day, 23 rd January, Republic day, Women's Day, Constitution Day, International Yoga Day including 3 days camp etc.
10	Awareness programme on Green and Healthy, Plastic Free Campus	By each unit at PG level as well as by UG level
11	Awareness Programme on Consumer Protection Act	One programme in a year by each college
12	Awareness programme on Primary Health and Hygiene.	Organized by each unit (both university & college level)
13	Orientation Programme for volunteers (Minimum 30 hours will be allotted for orientation)	One programme by each unit in a year (both university & college level)
14	Orientation programme for volunteers will be held by the NSS Cell	Two volunteers per unit will be invited to attend this programme

15	Blood Donation Camp	50 Units, Donor: 50 x 50 = 2500
16	Assets creation in Adopted Villages	Minimum two activities must be done by each unit for asset creation
17	Awareness programme on Rain Water Harvesting & Water Shed Management	Unit level
18	Awareness on Solar Light Project	50 units for campaigning
19	Thalassaemia Detection and Awareness Camp	50 Units
20	Awareness regarding Vermi composed	50 units
21	Self Defense Training Programme for Women	50 units
22	Formation of Disaster Management Group	50 Groups
23	Primary Health Awareness Camp	50 units
24	Self Employment Training in the Adopted Village	25 Units
25	Computer Training at Adopted Village	20 units
26	Motivation for Blood Donation	By each unit
27	Seminar on Amusement of Drug	By each unit
28	Camping on Save Energy to Save the Nation	By each unit
29	First Aid Training Programme	By each unit
30	Green Audit (to reflect the correct green situation in each campus)	By all college level and university level
31	Social Audit	In all adopted villages or slams
32	Training for untrained Programme Officers	01 in the year This programme will be conducted by the TORC, Narendrapur and organized by the NSS Cell, VU
33	Awareness on open effication free village	In all adopted villages or slams
34	University level award ceremony	Category: Volunteer: 5+5, PO: 3+3, College: 02
35	Capacity Building Workshop	01
36	Documentation	All units will be informed to keep their documents intact
37	Special Drive (for all the programmes project should be prepared and to be placed to the concerned department of Govt. of West Bengal/Central Govt. for funding)	a) Disaster Management training b) Primary Health Awareness c) Awareness on Aids control d) Awareness on Consumer Protection

Agendum 5: To prepare and approve the budget for the year 2016-17.

Sl.	Head	Particulars	Amount (Rs.)	Total Amount (Rs)
1	Regular Grant to the units	139 Units × 22,500/-		3127500.0
2	Special Grant to the units	139 Units × 22,500/-		3127500.0
3	Administrative Expenditure (As per the manual of NSS)	Honorarium to the staff Staff: Rs. 16920/- × 12 months = 203040.00 PC: Rs.800/-×12 months = 9600.00	212640.00	355640.0
		Printing and Stationary	20000.00	
		Travelling Expenses for visiting the colleges and other official purposes throughout the year	50000.00	
		Postage & courier	3000.00	
		Contingency	50000.00	
		Visitor/ Guest/ hospitality etc	20000.00	
		Telephone Charges	15000.00	
4	Other than Administrative Expenditure	Talent search Programme for 03 days	800000.00	3095000.0
		Inter University Exchange Programme (01)	200000.00	
		Inter State Exchange Programme (01)	200000.00	
		Blood Donation Camp (2 nos.) at VU level	40000.00	
		Swachha Bharat Abhijan (5 nos.)	25000.00	
		World Aids Day Celebration	25000.00	
		Thalassaemia Detection Camp (3 nos.)	50000.00	
		Disaster Management Training Programme (2 camps for two district)	50000.00	
		First Aid Training Programme (1 day) for 100 volunteers	25000.00	
		Observation of days (Rabindra Jayanti, Environment day, Aranya Saptah, Independence day, NSS Day, Vidyasagar Birth day, Gandhi Jayanti & Communal Harmony, World Aids Day, World Youth Day, 23 rd January, Republic day, Women's Day International Yoga Day including 3 days camp etc.)	250000.00	
		Self Defense Programme for women	20000.00	
		Meeting with Principal and PO for two days	170000.00	
		Orientation for Volunteers (3 days)	400000.00	
		Skill Development Programme	25000.00	
		State Level Workshop on water conservation 50 volunteers for 3 day (6 nos. @ Rs. 57000.00)	350000.00	
		Model Village Programme	300000.00	
		Miscellaneous expenses relating to various emergency expenditure and sundry items as per actual expenses incurred supported by original vouchers	150000.00	
Grand Total (1+2+3+4)				9705640.0

The Programme Coordinator placed this budget and it was approved by the house.

Agendum 6: To select Auditor for 2016-2017.

Resolved that M/s Susanta Maity & Co. be appointed as auditor for the year 2016-17 on a fixed remuneration of Rs. 8,000/- (Rupees eight thousand).

Agendum 7: To select members in place of the Principal of V.M.Mahavidyalaya and P.O. of Belda College.

Resolved that the University authority will select the members of NSS Advisory Committee.

Agendum 8: Re-distribution of existing NSS Units to the New Colleges.

It is reported by the Programme Coordinator that the activities of some units are not satisfactory. So it is the high time to take necessary action in this respect. The members of the Committee requested to the Programme Coordinator to identify such units and also requested to withdraw the units from the concerned institutions and distribute them to the interested institutions.

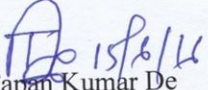
It is also resolved that the NSS Cell of Vidyasagar University will apply to the authorities of NSS functionaries for sanctioning of 25 more units in addition to 139 sanction unit. Again it was resolved that the NSS cell of Vidyasagar University may offer another 17 Self Finance Unit in addition to existing 03 self finance unit to the interested institutions according to the norms.

Agendum 9: Miscellaneous, if any (with the permission of the Chair).

- a) Model Village Programme: Resolved that for the completion of the ongoing process of activities for the development of a village to make it 'Model Village' is necessary and Rs. 3 lakhs should be allotted for this programme.
- b) Resolved that in future no infrastructural development will be made from the NSS fund.
- c) Resolved that from the Administrative expenditure maintenance charges may be incurred.
- d) Resolved that the units which did not conduct special camping programme may be identified and the list of the units should be requested to conduct special camps positively. Without conduction of special camping programme no units will get the permission to continue their regular activities.
- e) Resolved that all the academic institutions having NSS will be asked to submit the status of their unspent balance to the office of NSS cell as well as to the office of the following authority:
 - i) Office of the SLO, Bikash Bhavan, Kolkata
 - ii) Office of the Regional Directorate, Kolkata
- f) Resolved that unspent balance should be spent only in the head of programme development that is by conducting various NSS activities.
- g) Resolved that all the programme should be conducted according to the guideline of NSS.
- h) Resolved that NSS Cell should take drive to conduct collaborative programme with other concern that is NYK, NCC etc. for the development of the NSS activities.
- i) Resolved that all the units should take special drive to aware the people about the negative impact of 'Open Defecation' in the adopted villages/slums.
- j) Resolved that the Coordinator of TORC, Narendrapur will be requested to conduct a Training Programme for untrained Programme Officers of Vidyasagar University and its affiliated colleges according to their time table.

- k) The NSS Coordinator reported that the NSS Cell of Vidyasagar University offers University Level Award to the best Volunteers (01), best Programme Officer (01) and best College (01). The house satisfied with the report but they requested the Coordinator to increase the number of award in this regard so that the volunteers, Programme Officers and the Colleges may get interest to participate.
- l) Resolved that the authority will be requested to provide staff to the NSS Office so that the administrative expenditure be incurred for the campus development through NSS activities.
- m) Resolved that the authority of Vidyasagar University will be requested to offer a Award for the best NSS volunteer in Convocation to encourage the volunteers to perform with their level best.

As there was, nothing to discuss further the meeting was ended with thanks to the chair.


Dr. Tapan Kumar De
Programme Coordinator, NSS
Vidyasagar University

Programme Coordinator
National Service Scheme
Vidyasagar University
Midnapore

Prof. Ranjan Chakrabarti
Vice-Chancellor & Chairman
Vidyasagar University



VIDYASAGAR UNIVERSITY

P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur.

Ref.: VU/R/8EC-01/C289 /2016

Dated : 28.06.2016.

To
The Programme Co-ordinator,
National Service Scheme Cell,
Vidyasagar University.

Sub : *Resolutions of the meeting of the Advisory Committee of NSS Cell of Vidyasagar University dated 02.06.2016.*

Dear Sir,

This is to inform you that the newly constituted Eighth Executive Council of Vidyasagar University in its first meeting dated 23.06.2016 has accepted and approved the resolutions of the meeting of the Advisory Committee of NSS Cell of Vidyasagar University dated 02.06.2016.

You are, therefore, requested to take necessary action in this regard.

Thanking you,

Yours sincerely,

M. K. Saha
28/06/16
Registrar.

Registrar
Vidyasagar University
Midnapore-721102

