



VIDYASAGAR UNIVERSITY

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16/10/2014

Ref. No.....
To

Date

All the members of Teachers-Students Committee
Microbiology, V.U.


Sub: Committee meeting.

Dear Sir/Madam

Meeting of the Teachers-Students Committee in Microbiology will be held on 18/10/14 at 12.30 pm in the chamber of HOD of the Microbiology Department of this University to consider the following agenda.

Members are requested to attend the meeting.

Sincerely Yours


(Dr. K. C. Mondal)


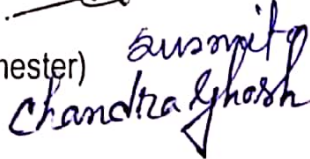
HOD, Microbiology Department

Agenda:

1. Regarding different activities of the department both for academic and administrative
2. Miscellaneous.

Copy to

1. Dr. Keshab Chandra Mondal - Ex-officio Member
2. Dr. Pradeep K. DasMohapatra – Teacher representative
3. Miss Susmita Bera - Students representative (3rd Semester)
4. Miss Chandra Ghosh – Students representative (1st Semester)


Susmita Bera

Chandra Ghosh

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Meeting No: 01

Date: 18.10.14

Members Present:

1. Dr. K.C. Mandal

2. Dr. P.K. Das Mohapatra

3. Miss Susmita Bera

4. Miss Chandra Jhosh

Invited members: E. Mrs. Upendra Chatterjee

Resolutions:

6. Mr. J. Chakrabarti

Meeting No. 01

dated: 18.10.14

Resolutions:

1. Dr. P. K. Das Mohapatra mentioned about the co-operation of the students from both semesters during the forthcoming NAAC visit in our Department.

It is resolved that faculty members, student members of T. S. Committee and class representative will regularly discuss about the duties of the students during interactive session of NAAC visit and also regular cleaning of the department.

2. Miss Susmita mentioned a problem related to the shortage of glass goods inspite of initial individual glass goods allotment.

It is resolved that an extra amount of Petri Plate (20 nos.) and Test Tube (100 nos.) will be provided to each Semesters.

3. Miss Susmita mentioned the haphazard orientation of chemicals in the Laboratory.

It is resolved that Technical Assistant and student members of T.S. Committee of each Semesters will be taken initiative in this regard.

4. Miss Susmita mentioned regarding shortage Laboratory space and related constraint about practical schedule.

It is resolved that HOD will take the initiatives regarding expansion of Laboratory Space. For immediate measure HOD and student members will discuss with the concerned teachers to solve the problems.

5. Miss Chandra mentioned the shortage of Spirit Lamp and nonfunctioning of Microscope in the Laboratory.

It is resolved that the staff and HOD will take initiatives in this regard respectively.

6. HOD mentioned the usefulness of the Apron in the Practical classroom.

It is resolved the implementation of the wearing of light sky blue apron with name imprinting of the students with effect from 1st November 2014.

The meeting is ended with vote of thanks to the chair.

HOD

Head
Department of Microbiology
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