

Excerpt of the meeting with Honb'le Vice Chacellor on 29.05.2018 in Dept. of Geography and Env. Management

Honb'le Vice Chancellor took the chair

Members Present:

1. Honb'le Vice Chancellor
2. Dean. Faculty of Science
3. Dean, Faculty of Arts and Commerce
4. Secretary, Faculty Council for P.G.Studies
5. Deputy Registrar
6. Special Officer

Dept. of Geography & Env Management

1. Prof. A.K. Paul
2. Prof. R.K. Maiti
3. Dr. N.D. Chatterjee
4. Mr. K. Ghosh
5. Dr. S. Rudra
6. Dr. P. Acharya

Dept. of R.S. and GIS

1. Dr. J.S. Bandyopadhyay
2. Dr. D. Dutta
3. Dr. A. Bhattacharya
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Excerpt of the discussions:

- ✓ Honbl'e Vice Chancellor requested to get prepared with whole hearted efforts for Next Cycle of NAAC visit expected by Nov. 2019 and put stress on proper documentation of the academic and extension activities of the Departments concerned.
 - a. Resolution of D.C. Meeting to be uploaded in Univ. website through Dean-P.G. Sec- Info. Sc.
 - b. Resolution of Teacher-Student Com. Meeting to be uploaded in Univ. website through Dean-P.G. Sec- Info. Sc.
 - c. Resolution of Ph D. Com Meeting to be uploaded in Univ. website through Dean - Info. Sc.
 - ✓ List of Alumni are to be prepared
 - ✓ Single page brochure on Add-on Course has to be developed for uploading in website
 - ✓ The documents required by IQAC time to time are to be sent immediately
 - ✓ Time table of classes should have the name of class room mentioned. Remedial class must be mentioned in class routine. All teachers are to be available either on the opening or closing day of the week.
 - ✓ Smart class rooms are to be used for regular P.G. classes
 - ✓ A SINGLE REGISTER HAS TO BE MAINTAINED IN THE DEPARTMENT TO NOTE DAILY RECORDS OF ACADEMIC AND RELATED ACTIVITIES
 - ✓ Two Departments are to make a plan and execute an innovative scheme for solid waste management. University will extend necessary support.
 - ✓ **An integrated M. Phil-Ph. D Course will be initiated in Earth Science Jointly by Dept. of Geography & Env. Management and Dept. of RS & GIS.**
 - ✓ **Extension activity** has to be organized to disseminate knowledge on **Roof-Top Water Harvesting** among School and College level students.
 - ✓ Faculty members are requested to **publish** in reputed journals with impact factor; **not to participate** seminars in colleges under V.U. and requested for more **inter-disciplinary works**.
- Meeting ends with thanks to the chair.

A Paul
29.05.2018