



VIDYASAGAR UNIVERSITY

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Ref. No.....

Date
07/01/2016

Notice

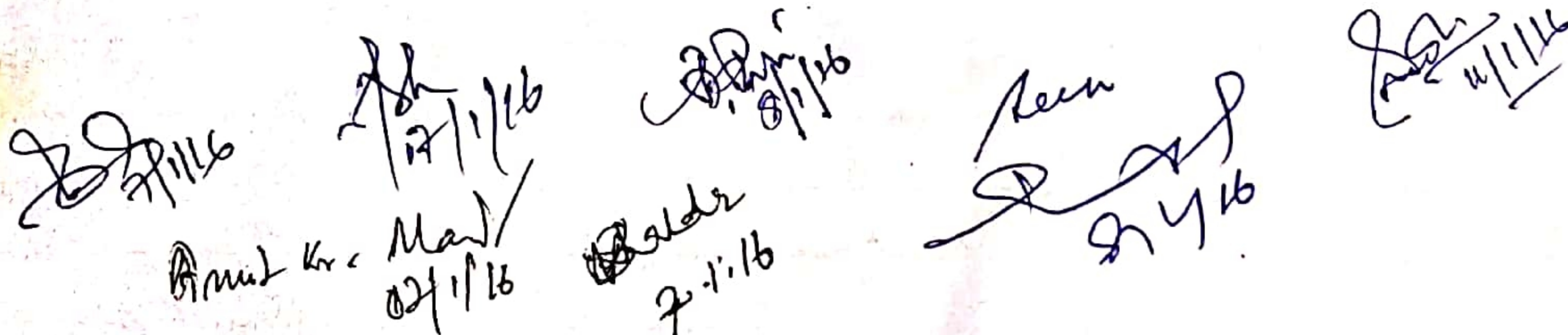
A Departmental Committee meeting will be held in 1st Semester class room on **11.01.2016 at 2.30 p.m.** to consider the following agenda. All faculty members are requested to attend the same.


Coordinator
2/1/2016

Department of Microbiology

Agenda:

1. Confirmation of proceedings of last meeting.
2. Academic curricula for 4th, 2nd semester and QCMT.
3. Academic tour of 4th Semester students.
4. Sitting and office space.
5. Organizing a national seminar.
6. Requisites for practical classes.
7. Miscellaneous.


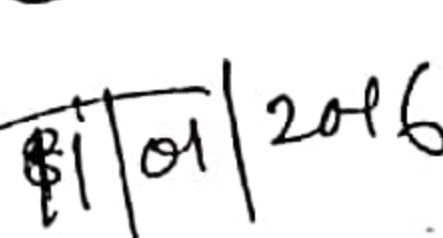
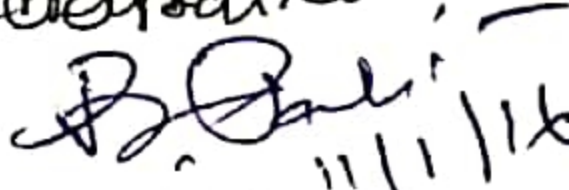

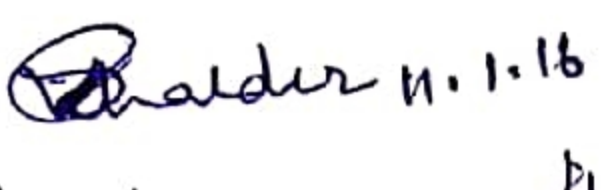
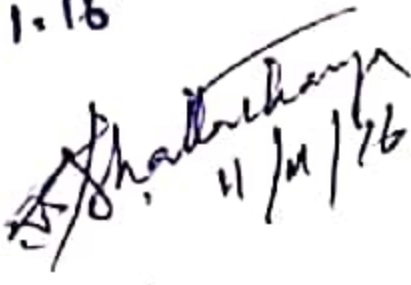
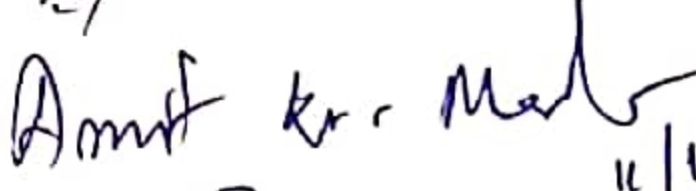
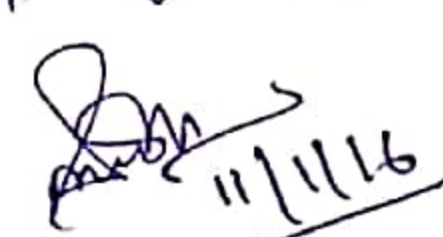

Amul Kr. Mandal
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Balder
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D.C. meeting held on 11.01.2016 at 2-30 p.m.

Members present:

Name	Signature
1. Dr. Debdulal Banerjee Coordinator	
2. Prof. B. R. Pati	
3. Dr. K. C. Mondal	
4. Dr. P. K. Das Mohapatra	
5. Dr. Suman Halder	
6. Mr. Debesh Bh. Bhattacharya	
7. Dr. Amit Kr. Mondal	
8. Dr. Sambhi Mohan Mandal	

Resolutions:

1. Confirmation of proceedings of last meeting deferred till next meeting as previous HOD is absent in the meeting, so D.C. meeting resolution book is not handed over to the co-ordinator in this meeting.
2. Item no 2. regarding academic curricula for 4th Sem, 2nd Sem and Q.C.M.T deferred as few members feels that presence of previous head is necessary to discuss this agenda in detail.
3. D.C. unanimously resolved that Dr. Suman Kumar Halder and Mr. Amit Kumar Mandal will conduct the academic tour of



M.Sc. 4th Semester Students. In case of urgency or unavailability of any one of them Dr. Santi Mohan Mondal will join with the group. The tour will be held preferably in 1st week of February, 2016. Concerned faculty members are requested to make necessary arrangements.

4. Members of the D.C. feels that following earmarked spaces are necessary for smooth functioning of the department.
- A HOD/co-ordinator chamber
 - Office of the department with properly locked almirah.
 - Sitting room for all faculty members.
 - Another practical laboratory for M.Sc. students.
 - One room for sophisticated instruments.
- Co-ordinator is requested to do necessary steps for the same. D.C. also feels that there should have separate incharge for each sophisticated instruments.

There are two laminar air flow cabinet remains in 2nd floor of the department though practical Laboratory for M.Sc. is there in 1st floor, so members agreed to shift one small laminar air flow cabinet remains adjacent to office to 1st floor preferably in the corner earmarked area in students laboratory.

[Signature]

5. Departmental committee decides to organise a two day national seminar on 29th February to 1st March, 2016. Title for the seminar was decided as "National Seminar on Microbiology in 21st Century".

Organizing committee for the same is formed as:

President: Prof. B. R. Pati

Vice-President: Dr. K. C. Mondal.

Organizing Secretary: Dr. D. Banerjee

Joint Secretaries: Dr. P. K. Das Mohapatra.
Mr. A. K. Mandal.
Mr. D. Bhattachariya.

Treasurer: Dr. S. K. Halder

Assist. Treasurer: Dr. S. M. Mondal.

Co-ordinator is requested to apply for financial assistance to University under UGC Unassigned grant Scheme and also to other funding agencies.

This seminar may be organised to celebrate 15th year of this subject (Microbiology) in Vidyasagar University. Following resource persons will be requested to deliver their

lectures:

- i) Prof. T. K. Adhya, KIT, Odisha.
- ii) Prof. B. B. Mishra, OUA, Bhubaneswar
- iii) Prof. A. K. Ghosh, IIT, KGP.
- iv) Prof. Pinak Panichakraborty, Bose Institute
- v) Dr. Woodhiman Ghosh, Bose Institute.
- vi) Dr. Tapas Ghosh, Bose Institute
- vii) Prof. D. J. Chattopadhyay, v.e., Amity University

6. Faculty members of the department are requested to submit requisites for Chemicals, glass goods etc. to the office within next 10 days for smooth running of their practical classes.


7. Under miscellaneous agenda following items were discussed.

i) Co-ordinator informed D.C. members that a Ph.D. guide is required for a Ph.D. student after resign of her previous guide. The candidate already completed her Ph.D. course work. Dr. Santi Mohan Mondal agrees to guide the candidate. D.C. requested the co-ordinator to verify the rule in this regard about eligibility of guidship of Dr. Mondal and if found eligible place his name in next Ph.D. committee meeting to guide the candidate.

ii) Discussion on CBCS system of syllabus to be made in next D.C. meeting. Optional elective to be offered by the department to the students of other subject in 2nd and 3rd semester. Members unanimously resolved that 'Environmental Microbiology' may be offered as a subject in this regard.

iii) Co-ordinator requested faculty members to help 4th semester students to find out their supervisors for their project work, especially to the candidates not yet settled the same.

Meeting ended with thanks to the chair.

 11.01.2016

