

**2018**

**BLISc. 1st Seme. Examination**

**ADMINISTRATION OF LIBRARY AND  
INFORMATION CENTRES - I**

**PAPER—BLI-102**

*Full Marks : 40*

*Time : 2 Hours*

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words as far as practicable.*

*Answer all questions.*

1. Answer any *four* questions : 4×2

- (a) State various activities in an acquisition section.
- (b) What are the different issue systems in a library ?

*(Turn Over)*

- (c) Mention the causes of weeding out of stock in a library.
- (d) Enumerate different management functions as adopted by Luther Gulick.
- (e) Mention the items to be included in an accession register in a library.
- (f) Name any two lists of Subject Heading Known to you.
- (g) Who propounded the 'Demand Theory' for book selection ?
- (h) What do you mean by discrete random variable ?

2. Answer any *four* questions :

4×4

- (a) Give a brief idea about 'Delayed discharge'.
- (b) Write the different purposes of 'Shelf list'.
- (c) Discuss, in brief, about the 'Parallel arrangement'.

- (d) State the advantages of 'stock verification' in a library.
- (e) Write in brief, about the 'Unity of command and management'.
- (f) State different functions of 'Annual report' in a library.
- (g) Prove any one property of arithmetic mean with example.
- (h) What are the different points to be mentioned in an 'order letter' for purchase of books in a library ?

3. Answer any *two* questions :

2×8

- (a) State in brief the principles of stacking in a library.
- (b) Discuss the book selection principle of K W Drury.
- (c) Show your acquaintance with the records of books and other non-book resources available in a library.

(d) Calculate the median from the following frequency distribution table :

No. of references per article	No. of articles
Upto 20	6
20 - 40	8
40 - 60	10
60 - 80	12
80 - 100	19
100 - 120	28
120 - 140	23
140 - 160	20
160 - 180	15
180 - 200	6
Above 200	3

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