

Draft Resolution of IQAC meeting held on 13.02.2018 at Surya Sen Sabha Kaskha of Annex Administrative building of Vidyasagar University .

The meeting was attended by the following members.

1. The Vice-Chancellor ,Prof. Ranjan Chakrabarti ,Chairperson
2. The Dean, Faculty of Arts and Commerce, Member
3. The Dean, Faculty of Science, Member
4. The Inspector of Colleges, Member
5. The Development Officer, Member
6. The Registrar, Dr. J. K. Nandi ,Member
7. Prof. Subrata Kumar De, Dept. of Zoology ,Member
8. Prof. Ajay Kumar Mishra, Dept. of Chemistry and Chemical Technology , Member
9. Prof. Madhumangal Pal, Dept of Applied math. With Oceanology and C/P, Member
10. Prof. Prakash C. Dhara, Dept. Human Physiology with C/H , Director

1. Confirmation:

The Proceedings of last meeting (16.11.2017) are confirmed

2. Consideration regarding 4th Cycle of NAAC

I. It was suggested that for the 4th cycle of NAAC two best practices will be followed - (i). Smart campus life (ii). Adoption of a village including digital village.

II. For compliance of the recommendation of last NAAC visit the following steps be taken :

a) Formation of a 'Center for Life Science' be initiated as early as possible. A professor from any one of the Life science departments may be given charge of the center. The integrated M. Phil- Ph. D. programme will come under this center. Latter, the center may introduce different diploma / certificate courses. The necessary action be taken for placing the matter in the Executive Council.

b) To strengthen and formalize the placement system of the university a **centralized placement cell** be formed. It is suggested that departmental placement cell / committee will act through the central placement cell. The matter may be placed to Executive Council.

c) It was suggested that the Alumni Association of the University be reformed. The system of receiving online feedback from the alumni be developed. The Alumni Association should develop a system for 'online membership' of the alumni. The Secretary of Alumni Association be requested to take necessary action.

III. It resolved that an IQAC archive and library be formed for keeping all records of achievements of the teachers and other members of the University community. The matter be placed in the Executive Council.

IV. Resolved that every teacher of the University be given a file to keep the documents of publications and other achievements. The file should be sent to IQAC within a stipulated time.

- V. Resolved that all faculty members to be encouraged for engaging themselves in consultancy programme. They will also be encouraged to perform collaborative projects. A letter be issued to all Head of the departments in this regards.
- VI. Next IQAC meeting be convened after convocation. The following Items to be discussed in next meeting .
 - i. Formation of Steering committee for 4th cycle of NAAC .
 - ii. Date for general meeting with HODS/ Teachers for forthcoming NAAC

Misc:

- i. As per W.B. Govt. notification (1343-edn (U) / 1U-41/11(pt) dated 07.12.2017) , it is resolved that the Career Advancement Scheme (CAS) under new regulation will be effective from 07.12.2017.
- ii. Resolved that for direct recruitment of teachers the principle stated below will be followed for computing API Score for the item no III (E) (ii) (Invited Lecture/ Papers):

The cut-off score (minimum value for API) will be taken as 300 for Associate Professor and 400 for professor, that is, a maximum of 20% of 300 (i.e., 60) in case of Associate Professor and 20% of 400 (i.e., 80) in case of professor will be taken for computing API Score in case of item no III (E) (ii) (Invited Lecture/ Papers).