Resolution of IQAC meeting held on 14.12.2015

1. Proceedings of the last meeting (27.9.2015) were noted in the meeting.

2. The draft of AQAR for the academic year 2014.2015 was placed in the meeting. Different members pointed out some modifications and corrections in the report.
   After necessary modification and correction in the AQAR was accepted by the committee.

3. It was decided that analysis of the student feedback for evolution of teachers will be done. For this purpose collection of the data sheet (feedback forms of the students for the sessions 2014-2015) is under process.
   It was resolved that an external agency will be employed for analysis of student feedback data.
   The analyzed data will be retained under the custody of IQAC and confidentiality will be maintained. The reports of the analysis will be sent to the department in a sealed envelope.
   An appropriate agency will be identified for the analysis of feedback data and order will be placed as per university rules. The system of this analysis will be reviewed.
   A workshop may be arranged for finding methods for further analysis of feedback data.

4. The letter from UGC regarding ranking of Universities and colleges (NIRF) was placed in the meeting. It was decided that our university will participate in the national ranking system. A committee will be formed for collecting and analyzing the different sets of data required for the uploading the same in the NIRF website. The formation of the said committed is left to honorable Vice Chancellor.

   The target date for uploading the information in NIRF website is Feb. 2016.
5. Regarding the continuous power supply to the laboratories it was informed by the Registrar that a new DG set will be installed soon for better supply of power to the laboratories.

6. Misc.
   A) Regarding the data collection and keeping records in IQAC the following steps were suggested.
      I)   Registrar department will send copies of documents for attending seminars / workshop by the teachers, the financial support received by the students and other documents related to NAAC.
      II)   The Development Officer will sent the copies of the documents regarding research Project / conference attended etc.

III) All departmental IQAC units will be requested to send important documents relating to NAAC to the IQAC. A notice may be issued by the Registrar for all academic and administrative departments for cooperating IQAC by providing data regularly.

IV) Prof. Madhumangal Pal suggested to acquire information from faculty profile of the university of the University Website. The following sub-committee was formed to review the process and to suggest possible adaptation of Technology for implementing the same.
   a) Prof. Madhumangal Pal (Dept. Of Applied Math.)
   b) Mr. Partha Sarathi Das (Programmer)
      The sub-committee was requested to submit the report to the honorable Vice-Chancellor through IQAC within Six months.

V) A workshop will be arranged for the teachers for discovering the matter related to Impact Factor, h-Index , Citation Index of the Publications.

B) A modified format for reemployment of the teachers was noted and ratified.

C) It was resolved that the dept. IQAC units will be requested identify five parents of the students of the dept. for the purpose of forming a Parent Association.

D) Prof. Ajay Mishra suggested to open an account in Scopus for viewing the h-Index status of the University. Prof. Ajay Mishra and Prof. Madhumangal Pal are requested to review the matter and to report to the Registrar through IQAC.