

Resolution of the IQAC meeting held on 01.07.2015

1. The proceeding of last meetings held on 0804.2015 were confirmed.
2. For the computation of API score and related work the following subcommittee has formed:
 - A. Prof. Prakash C. Dhara (Convenor)
 - B. Prof. Subrata De
 - C. Dr. Ajay Mishra
 - D. Dean of Concerned Faculty (Science / Arts and Commerce)
3. The guidelines for interview of direct recruitment of teachers (Assistant Professor) have been discussed. The following suggestions for modification of some points given by some members were incorporated:
 - i. Post doctoral research will be considered only in case of the candidates who enjoyed post doctoral fellowship.
 - ii. The weightage of state level seminar should be 0.5/ presentation.
 - iii. NET / SET should be included in academic record section instead of research section.
 - iv. The weightage of teaching experience should be given for fulltime (substantive of contractual) teachers only (1 year).
 - v. The score for research project handled was reduced to 5.
 - vi. The score of professional and other development related activities was increased to 10.
 - a. Attending refresher courses, workshop etc. – 7
 - b. Organizing refresher courses, workshop seminar etc. (as Coordinator / Organizing Secretary) – 3

This score sheet for the appointment of Assistant Professor has been modified on the above basis and accepted.

4. The modified format for self assessment report (SAR) has been accepted with a modification in category 1 – (i) 'class taken in other institution'.

The modified application format for CAS was also accepted. The resolution taken in the earlier meeting (08.05.2015) regarding API computation in case of joint authorship in publications was incorporated.

5. The application format for the appointment of University teachers was modified and accepted:
 - a. In declaration of sex (Sl. no. 9) 'others' category has been incorporated.
 - b. Sl. no. 22 (b) research activities – for post doctoral fellowship the minimum duration has been fixed as 6th month.
 - c. Two additional point have been included: (i) minimum salary acceptable (ii) Time required for joining.
6. The following areas have been identified as best practices for the next academic year:
 - a. Student: information resource development.
 - b. Community development through adopting some villages.

The following areas are to be considered in near future for best practices :

- i. Feedback form alumni and others stakeholders of the University.
 - ii. Different extension and outreach activities.
-
7. For implementing the recommendation of NAAC peer team (3rd cycle) the following points were suggested
 - I. International collaboration (some progress have already been done)
 - II. Central placement Cell
 - III. Modernization of examination system
 8. The student feedback system (evaluation by teacher) should be improved by incorporating analytical approach of the feedback.

It was suggested that the student evaluation of teacher should be conducted by HOD (or other teacher in case of HOD). The collected feedback data should be sent to IQAC. The analysis can by IQAC with help of an external agency.

For formulating the details of modus oparendi the following committee has been formed:

1. Prof. Prakash C. Dhara
 2. Prof. Debashis Bandyopadhyay
 3. Prof. Sajal Nag
9. For improvement and encouragement of filling patents and extending consultancy by the teachers, the following committee was formed.
 - i. Prof. Madhu Mangal Pal
 - ii. Dr. Ajay Mishra

The meeting was ended with thanks to the chair.