

Departmental Committee meeting

Date: 23.06.2026

Venue: HOD'S Room

Time: 02:00 p.m.

Agenda:

- 1) Post-Seminar (19.03.2026) discussion
- 2) Academic discussion
- 3) Misc.

Members Present:

- 1) Chhanda Ghoshal 23.06.26
- 2.
3. Sujit Kumar Pal
4. Mananjali Bandyopadhyay 23.6.26.
5. Srijita Das, 23.06.2026
6. Maharshi Sarkar 23.06.26

Resolution: The resolution of the previous meeting of our departmental committee has been read and confirmed. The following resolutions have been taken in the meeting of Dept. Committee of today -

- ① Post-seminar discussion - The accounts of deposit & expenditure of the seminar ^{on the title 'New seminar on our. Bank notes from 1931 to 1932'} organised by our department on 19.3.2026 is placed before the dept. committee and seen that all are fine and fine and it is decided to be placed before the finance department of our University.
- ② Academic Discussion - It is unanimously decided that henceforth the H.O.D. of our department will by virtue of his/her post will act as Co-ordinator of the Course under CCAE of our department and it is also decided that the class routine making ^{Preparation of Teachers' Panel} and Syllabus distribution for CCAE is to be done and be finalised after discussion in the meeting of departmental committee.

(Day Course)

2. (ii) Syllabus of Sem III & Sem I has been distributed among the faculty members and the class routine will be made by Prof Chhanda Ghoshal and Sr. Mahasbi Sarkar.

Miscellaneous

3. (i) A ceremony, named 'Firoz Chur' was organised by the Alumni Association of our department on 31.03.2026 (Tuesday) a holiday (Mahabir Jayanti). Being a holiday the chamber of H.O.D. was closed on that day. Next day on the next working day it was found by H.O.D. that one of two flower ^{vases} ~~brass~~, made of brass, placed on the shelf of her chamber has been missed. After asking the students, scholars, H.O.D. has come to know that from a research scholar ^(Alumnus) that two flower vases were taken from her chamber for that occasion of 'Firoz Chur'. He also said that if the missing flower vase will not found then it will be given to the H.O.D. after purchasing a new one.

- (ii) The classes of Ph.D Course work will commence from July '2026. Classes will be scheduled on Tuesday and Thursday as per routine.
- (iii) The list of Mentors and Mentees has been prepared for IQAC. The meeting is ended with thanks to the members of the committee present, with thanks.

Chhanda Ghoshal
23.06.2026

Dr. Chhanda Ghoshal
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8.7.26

Dean (Acting)
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