

DC Meeting - 177 (04/02/25)

Members Present:

- (1) Prof. Sandip Chattopadhyay.

(2) Dr. Surojit Das.

(3) Dr. Chhanda Mallick Mukherjee

Agenda: (1) Confirmation of resolution of previous meeting
(2) Requirements of teachers for both courses
(3) Action taken reports of teacher-student & Parent-teacher committee. ●
(4) ~~●~~ ~~Re~~ Discussion about coming educational tour on 08/02/25. 4
(5) Denying of Purchase bill. ● SK. Anwar Ali.
● kept with him & irresponsible attitude of the concern staff.
(6) Recovery of last financial purchase documents (bill, etc.)
(7) Mooc course Coordinator Selection.
(8) ~~Other~~ Miscellaneous.

- 1) Resolution of previous meeting confirmed.
- 2) DC resolved that competent authority will be requested to fill up the vacant post held by Prof. Debidas Ghosh. Moreover, Dept. has two ^{one regular} courses and with huge load and less faculty members. So that department needs 2 ^(Two) contractual Faculty members ~~and~~ for ¹ CND and one Faculty member (Contractual) for BMLSM.
- 3) On the above aspect DC resolved that CCAE ~~Anterior~~ CND course will be stopped from next academic session 2025-2026 because of very poor faculty member and poor teacher student ratio which is hampering the research activities and other

academic activities.

4) Action taken report on the agenda no. 3 will be prepared and ~~submit~~ submit ~~in~~ soon by Dr. Surojit Das.

5) Educational tour will be commence on 08/02/25 at 7:00 AM (start of journey) ~~at~~ at Rangamat ground.

6) DC agreed that regarding purchase bill Dr. Annwar Ali denied the receiving of bill of ~~last financial~~ purchase of 2023-2024 ~~and~~ his irresponsible attitude regarding discharge of ~~of~~ his duties. Very often he left the department for 1 or 2 hr without prior permission of the HOD.

7) DC agreed to search the ^{chemical purchase} bill of 2023-24 ~~from~~ from Finance dept. because many vendors are complaining regarding the non receipt of their ^{purchase} bill. The total matter regarding this will be monitored by Dr. Surojit Das.

8) Dr. Surojit Das will co-ordinate the MOOC course ~~for~~ if starts in the dept.

9) The meeting is ended with vote of thanks to the chair.