

HC Meeting - 175 (09/12/24)

Members present :

- 1) Prof. Sekidhar Ghosh
- 2) Dr. Sandip Chatterjee (HOD)
- 3) Dr. Chanda Mallick
- 4) Dr. Surojit Das.

9/12/24

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Dr. Surojit Das

Agenda

- 1) Confirmation of resolution of previous meeting.
- 2) Budget - 2024-25.
- 3) Letter forwarded by Honble VC Sir for proposal from Dr. Reddy's Laboratory.
- 4) Misc.

- 1) Resolution of previous meeting confirmed.
- 2) Budget - 2024-25. fixed in the department.
- 3) 3rd Agenda deferred for next meeting.
- 4) All faculty members are request to consume spend Rs. 50,000 each for students' chemical for practical. Rs. 5,000 may be also spent by each of the faculty member for contingency. All chemicals should be ~~near~~ verified by faculty members and lot no of the chemicals & glass goods must be mentioned in this regard in stock.

- 5) NAAC co-ordinator Dr. Chanda Mallick will be assisted by Dr. Surojit Das.

- ~~6) ~~Meeting~~ ~~will be~~ ~~held~~ ~~on~~ ~~9/12/24~~ ~~at~~ ~~10:00 AM~~ ~~in~~ ~~the~~ ~~department~~ ~~meeting~~~~
- 6) A educational survey tour will be conducted soon for CND-1st semester.

- 7) Meeting ended with vote of Thanks to the Chair.