

Members Present

- 1) Prof. Debidas Ghosh 20/8/24
- 2) Dr. Chhanda Mallick 20/08/2024
- 3) Dr. Sandip Chattopadhyay 20/08/2024
- 4) Dr. Surojit Das 20/8/24

Agenda

- ① Preparation of list of Guest faculty and Special Lecture
- ② Purchase of chemical/glass goods/animals
- ③ Utilization of contingency & repair heads
 ↳ small instrument
- ④ ~~Requisition~~ Requisition of chemical from CCAE
- ⑤ Appointment of two CDOE faculties as guest for day and evening courses of CND.

Resolution

- ① Confirmation of previous meeting

② Guest Faculty

- a) Prof. Ananta Ghosh
- b) ~~Prof.~~ Dr. Debanika Misra
- c) ~~Prof.~~ Sudip Ghosh

Lecture

- a) Dr. Manoj K. Chakrabarti
- b) Prof. Nihar Rajan Jana
- c) Prof. Amal K. Chandra
- d) Prof. Sudip Ghosh
- e) Prof. B.D. Banerjee

- ③ Total Fund of Rs. 2.0 Lakh under chemical/glass goods/animal head will be utilized through ~~two~~ four faculty members (each one allowed Rs. 50,000/-)

- ④ Contingency will be incurred for purchase of stationary and routine lab items.

- ⑤ List of relevant chemical of CND CCAE ^{will be submitted} and ^{purchase of} one water bath will be requested from CCAE

⑥ Repairing head

- a) Gel rocker
- b) Microwave oven
- c) Magnetic stirrer
- d) ELISA reader
- e) maintenance of microscope
- f) Autoclave
- g) Spectrophotometer
- h) Water bath heater

⑦ Dr. Debarati Das & Ankita Ganguli : these two CDOE faculties are requested to be appointed for Day & CCAE END courses.