



VIDYASAGAR UNIVERSITY

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Ref. No.....

NOTICE

Date 25/8/2015

This is to inform all the faculty members of the department, that a DC Meeting will be held on 26.8.25 at 2.30 pm in the department with the following agenda:-

1. Confirmation of the Proceedings of the last meeting.
2. Internal Assessment Exam dates of 3rd Sem
3. Discussion on Internal Academic Audit Report of 2021-2022 and 2022-2023.
4. Fixation of date of PG BOS of 3rd Sem.
5. Online meeting of CCAPP syllabus Committee members.
6. Time-table finalisation
7. SOC 305 ethnography field work.
8. MOU
9. Misc. - NGO Mgmt Audit Report

Pujarini Chatterjee
25/8/2

25/8/2015

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Departmental Committee Meeting

26.8.2025

Members Present -

1. Pujawee Chatterjee 26/8/2025
2. _____
3. ~~Amto~~ Bhattacharya.

HOD took the Chair.

Agenda 1

Confirmation of the Proceedings of the last meeting.

Agenda 2 : Dates for Internal Assessment for M.A. 3rd sem 2025 are as follows

1st Internal Assessment

SOC 301 - AG - 9. 9. 2025 (Tues) - 11.30am
SOC 302 - PC - 10. 9. 2025 (Wed) - 11.30am
SOC 303 - AB - 11. 9. 2025 (Thurs) - 11.30am
SOC 304 → No Internal Online Assessment
SOC 305 → Online assessment No Internal

2nd Internal Assessment

SOC 301 - ~~AM~~ MB - 14. 10. 2025
SOC 302 - PC - 15. 10. 2025
SOC 303 - ~~AB~~ AD - 16. 10. 2025
SOC 304 → No Internal Online Assessment
SOC 305 - No Internal

Agenda 3:

The Report of Internal Academic Audit team for sessions 2021-22 and

2022-2023 has been discussed in the DC. It has been resolved that attention will be given on developing Video Lecture by faculties, Quality Publication, Research Projects, Citation Index, h-index, MOU, Higher Studies as per session 2021-2022. and 2022-2023 session.

Agenda 4: The date of Pot Bos of 3rd Semester will be 10th September 2025 at Noon.

Agenda 5: The revised syllabus of CCFPF will be mailed to the syllabus Committee Members for further suggestions along and it will be finalised with their signatures.

Agenda 6: As per the work load distribution ^{dated 29.7.25} of 1st Semas for CCFPF new syllabus previously there was a paper DSE 2 which was later changed to DSC 4, a core paper instead of an elective paper. Accordingly, the DSC 4 paper was allocated to Dr. Saheli Chowdhury, Assistant Prof, Belda College as guest lecturer.

The Time table for 1st and 3rd Semester 2025-2026 has been finalised for the time being.

Agenda 7: Field Visit for Soc 305

M.A. 3rd Sem 2025 Students.

Course Coordinator - Dr. Asmita Bhattacharya
and Dr. Pujasree Chatterjee

Place of Visit - Kolkata

Tentative Dates for field visit -
3rd November to 7th November 2025.

Team for Ethnographic Fieldwork, Kolkata

1. Dr. Asmita Bhattacharya
2. Dr. Pujasree Chatterjee
3. Antara Das - Research Scholar
4. Joydeb Mondal - Research Scholar
5. Soumit Das - Support Staff

No remuneration will be claimed
by Research Scholars.

Agenda 8: To be discussed in next
meeting

Agenda 9: The Utilization Certificate
for Add-on Course on NGO
Management has been placed and
accepted.

Meeting ended with thanks to the chair.

Pujasree Chatterjee
26/8/25

HEAD
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