



VIDYASAGAR UNIVERSITY

Internal Quality Assurance Cell

MIDNAPORE - 721102, WEST BENGAL, INDIA

Ref. No. - VU/IQAC/074/2023

Dt. - 19-07-2023

Resolution & ATR of the meeting of Internal Quality Assurance Cell (IQAC)

Vidyasagar University

On 07.06.2023 at 12 Noon

Venue: Surya Sen Sabhakaksha

Members Present:

1. Prof. Pabitra Kumar Chakrabarti, Hon'ble Vice-Chancellor - Chairperson
2. Registrar, Dr. Jayanta Kishore Nandi - Member
3. Finance Officer, Mr. Gautam Pal - Member
4. Controller of Examinations, Mr. Biplab Chakraborty - Member
5. Senior Information Scientist, Mr. Biplab Chakraborty - Member
6. Secretary, Council for PG Studies, Dr. Tarun Kanti Mandal - Member
7. Prof. Ajay Kumar Misra, Professor, Dept. of Chemistry - Member
8. Prof. Ramkrishna Maiti, Professor, Dept. of Geography - Member
9. Prof. Sebak Kumar Jana, Professor, Dept. of Economics - Member
10. Prof. Pinaki Das, Professor, Dept. of Economics - Member
11. Dr. Jolly Das, Associate Professor, Dept. of English - Member
12. Dr. Tarak Nath Sahu, Associate Professor, Dept. of Business Administration - Member
13. Dr. Prabhash Kumar Singh, Assistant Controller of Examinations - Member
14. Prof. Debdulal Banerjee (Alumni) - Member
15. Director, IQAC, Prof. Madhumangal Pal - Convener

Prof. Pabitra Kumar Chakrabarti, Hon'ble Vice-Chancellor & Chairperson, IQAC committee, took the chair and presided over the meeting.

Prof. Madhumangal Pal, welcomed all the members.

Agenda 1: Consideration of the proceeding of the last meeting held on 13.04.2023

Resolution: Director IQAC briefly elaborated on the resolutions taken in the last meeting held on 13.04.2023. In terms of the Agenda 3 of the last meeting held on 13.04.2023, the Director. IQAC was requested to frame a guideline to be followed to issue the certificate and needs the approval of the syllabus from the appropriate committees for Add-on courses. It was further suggested that for every academic session, a minimum of one course, compulsory in nature, be offered by every department. Each student must select any one course offered by a department. A notification in this regard may be notified by Registrar after approval of the same by the EC. The selected Certificate/Add-on course and the grade obtained are to be reflected on the mark sheet; however, finalisation is to be done in consultation with the Office of the Controller of Examinations. Other resolutions of the last meeting held on 13.04.2023 were read and confirmed.



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ATR: The process has been completed. The Registrar section has already issued a notification on 01.12.2023.

Agenda 2: Approval of AQAR data (2021-22) to be submitted in the NAAC portal.

Resolution: The AQAR data are displayed online before all members present in the meeting and it is resolved that the AQAR data are uploaded properly and correctly in the NAAC portal. The same can be submitted as soon as possible.

ATR: The AQAR data was successfully submitted on 28.07.2023.

Agenda 3: To constitute a committee for the preparation of consultancy projects policy.

Resolution: It was resolved that a committee be constituted comprising of the following members for the preparation of the **consultancy policy** of this university:

- a) Prof. Sibaji Pratim Basu - *Chairman*
- b) Prof. Madhumangal Pal
- c) Prof. Pinaki Das
- d) Prof. Ramkrishna Maity
- e) Prof. Debidas Ghosh
- f) Dr. Jolly Das
- g) Prof. Ajay Kumar Misra
- h) Prof. Braja Gopal Bag - *Convener*

ATR: The Registrar section has already issued a notification on 30.01.2024.

Agenda 4: To constitute a committee for the preparation of research policy.

Resolution: It was resolved that a committee be constituted comprising of the following members for the preparation of the **research policy and IPR Policy** of this university:

- a) Prof. Madhumangal Pal - *Chairman*
- b) Prof. Sibaji Pratim Basu
- c) Prof. Pinaki Das
- d) Prof. Ramkrishna Maity
- e) Prof. Indranil Acharya
- f) Prof. Ajay Kumar Misra - *Convener*

ATR: The Registrar section has already issued a notification on 30.01.2024.

Agenda 5: To constitute a committee for the preparation of animal ethics policy.

Resolution: It was resolved that a committee be constituted comprising of the following members for the preparation of the **animal ethics policy** of this university:



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1. Prof. Debidas Ghosh - *Chairman*
2. Prof. Sujata Maity Choudhary
3. Prof. Debdulal Banerjee
4. Dr. Biplab Mondal
5. Prof. Keshab Ch. Mondal - *Convenor*

ATR: The Registrar section has already issued a notification on 30.01.2024.

Agenda 6: To discuss organizing a conference. The title and date are to be decided.

Resolution: After thorough discussions, the committee resolved that a new proposal for organising a conference may be submitted to NAAC. Director IQAC is requested to initiate the proposal. At the same time, the committee feels that initially, University should organise a conference where experts could be invited and the stakeholders of the university are made aware of the use of existing resources so that maximum utilisation could be made for the upliftment of the university. A budget in this regard may be sanctioned by the University. The conference's title may be kept as "NAAC Evaluation: Achieving Milestone through Optimum Utilization of Existing Resources". A tentative date of the conference may be November 29, 2023. An organising committee be constituted considering the following members:

- a) Prof. Madhumangal Pal - *Chairman*
- b) Prof. Ajay Kumar Misra
- c) Prof. Ramkrishna Maity
- d) Prof. Debdulal Banerjee
- e) Prof. Keshab Chandra Mondal
- f) Prof. Dilip Maity
- g) Prof. Pinaki Das - *Convenor*

ATR: The proposal was sent on 18.09.2023.

Agenda 7: To discussion regarding scholarship/fellowship for PG students and Ph.D. students

Resolution: The committee members, after detailed discussion and deliberation, came with a resolution that the Departmental Committee would be empowered the selection of students for the Institute scholarship based on the parameters such as Attendance, Merit, Performance, and Economic condition. The decision of the Departmental Committee would be final. In this regard, the Dean of Students' Welfare is requested to change the award process for university students. Also, a proposal may be submitted by the IQAC to increase the student welfare fund.

ATR: The proposal is already under process.



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Agenda 8: To discuss for implementation of policies for international Ph.D. students in the university.

Resolution: The committee resolved that the Director IQAC will request the Chairman/Convener of the "International Student Cell" to submit the report and policy to the honourable Vice-Chancellor for approval and necessary direction.

ATR: The proposal is already under process.

Agenda 9: Miscellaneous, if any

No issues have been discussed in the miscellaneous.
The meeting ended with thanks to and from the chair.


Director
Internal Quality Assurance Cell
Vidyasagar University
Midnapore-721102