

## Emergency DC Meeting on 18.05.2022

External

Inbox



**Indranil Acharya Faculty, English** <indranil@mail.vidyasagar.ac.in> 6:40 PM  
(2 days ago)

to English, Jolly, Debdas, Hemant, English

Dear Colleagues,

An emergency DC meeting is convened on 18.05.2022 around 3 p.m. to discuss the following issue:

1. Journal of the Department of English Volume 16, 2023

All the esteemed members are requested to attend the meeting.

Thank you for your cooperation.

Regards

Indranil Acharya

Professor and Head

Department of English

## Emergency DC Meeting on 18.05.2022

Members present:

1. G D J Auliy 18/05/22
2. Jm
3. Jolly Das 18/05/2022
4. Subhas Das 18.5.22
5. Hemant
6. RJP

Minutes: The members discussed various issues related to the journal vol. 16 (2023). They felt that 350 should be the maximum word limit for the consideration of the abstracts submitted to the editorial board. The members also discussed the need to inform the authors of the selected abstracts about the technical requirements, word limit (5000-7000 words), mode of submission (with and without bioRxiv) and declaration. It was also decided to issue certificates of appreciation to the esteemed reviewers. The members felt that PDF version of the previous volume (Vol. 15) of the journal should be emailed to all the advisory and editorial board members and Jagadish Mahata be requested to send the PDF version to the Chief Editor. It was also discussed that the articles of the authors, who fail to send their revised articles on the basis of the reviewer's report within the deadline, will not be considered. There will be a primary review of the submitted articles by the internal members of the editorial board (Mr S. S. Naskar be given lesser number of articles for primary review keeping in mind his responsibility of preparing plagiarism reports of all the selected articles.)

Resolution: Resolved that the authors be informed of the technical requirements in the acceptance mail along with the attachments of guidelines and declaration format, the esteemed advisory and editorial board members be sent the PDF version of vol. 15 and the primary review process be started after receiving the full papers.

Confirmed in DC meeting on 14/06/2022

G D J Auliy