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Minutes and Resolutions of the ICT –MIS Working Committee Meeting dated 15-03-2021

Members Present:

- The Hon'ble Vice- Chancellor- Chairman.
- Prof. Sibaji Pratim Basu, Dean, Faculty of Arts & Commerce (Acting.)
- Prof. Satyajit Saha, Dean Faculty of Science
- Dr. J.K.Nandi, Registrar
- Shri Goutam Pal, Finance Officer
- Shri Biplab Chakraborty, Information Scientist
- Shri Arindam Bhattacharya, System Analyst (Acting.) & Development Officer
- Debayan Nanda, Technical Staff (Invitee)
- Shri Sunil Chandra Mallik- Convener.

Signature of the Vice-Chancellor
 17/3/21
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Agenda 1: To consider the invoice submitted by WBEIDC on completion of Network Project for payment to WBEIDC.

The Convener reported that as per resolution of the last meeting dated 05-01-2021, the Network issues were resolved though some minor fine tune work was still pending, the Network project were handed over to VU on 29th January, 2021 and installation report signed. The Total Invoice submitted by WBEIDC so far is Rs. 3,07,11,216 and bills yet to submit by them is Rs. 17,08,196/- and Total Project bill value is Rs. 3,24,19,412/-.

The Fund received from the State Government of 2 crores has been paid to WBEIDC and Utilization submitted to State Government, Waiting for the remaining fund from the Government.

Resolution:

After thorough discussion, it was resolved that University has already paid Rs. 2 crores to WBEIDC (65%) whatever was received from the State Government and utilization submitted with a claim from remaining amount. The remaining amount of the bill will be paid to WBEIDC after the fund is received from the State Government in this head. It may be noted here that the UMS Project of WBEIDC is running very slow.

Agenda 2: To consider the renewal/ extension of AMC offer to M/S Soft Ed.

Convener reported that as per agreement and e-Tender Terms and conditions of AMC, two years of extension may be provided to M/S Soft Ed. subject to Satisfactory service report from all department. Accordingly M/S Soft-ed has prayed from 5 years service extension and submitted service satisfaction report.

Resolution: The Service extension is deferred considering MCC. The 2 years of Extension may be discussed and provided after the MCC is withdrawn.

Agenda 3: To consider the email letter dated 08-03-2021 received from WBEIDC seeking permission to raise invoice for payment of 25% of Project Value amounting Rs. 80,08,308 for UMS Project.

Convener reported that WBEIDC has send an email informing that they are generating invoice for payment of 25% of UMS project amounting Rs. 80,08,308.00. It was noted that An amount of Rs. 30 lacs has been paid to WBEIDC from University own DDE fund. No fund has been received from State Government. Due to this the Payment terms as per agreement is not followed and the Work done by WBEIDC is also not as per terms of milestones. Because SRS is not completed in true form, All corrections/modification made several times are not reflected on the SRS. Therefore in the last modification made in SRS by all HODs have been signed by us on 12th February with scope of changes and modification during development phase. So development has been changed from Waterfall model to Scrub model.

17/24/21

Placed before Hon'ble Vice-Chancellor for kind consideration & approval
 @Mallik
 17/3/21

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 Seen to NA. One copy to EC
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