

D.C. Meeting on 14.02.2019



Office of the  
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Ref. No.- VU/GEO/DC./

Date: 12.02.2019

**Sub: Departmental Committee Meeting on 14.02.2019**

To,  
The Faculty Members  
Department of Geography and Environment Management  
Vidyasagar University  
Midnapore, 721102

Dear Colleagues,

This is to inform you that an emergency meeting of the Departmental Committee will be held on 14.02.2019 at 12:00 noon in the HOD Office, Department of Geography and Environment Management to discuss the following agenda. You are requested to be present in the said meeting.

Agenda;

- ✓1. To discuss about the formulation of research advisory committee (RAC) for each individual research scholars of the Department of Geography
- ✓2. To discuss about the formulation of resolution for a Technical Staff in the office of the Geography Department
- ✓3. To expedite the scrutinization of examined answer scripts of semester-I in Geography
4. Miscellaneous: (IQAC information, Adjustment of Journal expenditure, Special Extension Lectures in the Department, Utilization of Chemical Grant, etc.)

With best regards,

Yours sincerely

*Ashis Kr Paul*

Dr. Ashis Kr Paul  
Professor and Head

Sd/- *Ramkrishna Maiti*  
Prof. Ramkrishna Maiti

Dr. N D Chatterjee

*Prasenjit Acharya*  
Mr. Prasenjit Acharya

Kausik Ghosh

Dr. Somnath Rudra

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Following members of the faculties of Geography and E.M. Department were present in the meeting to discuss the following agenda

- 1. Prof. Ashis Kumar Paul
- 2. Prof. Ramkrishna Maiti
- 3. Dr. N.D. Chatterjee
- 4. Dr. Somnath Rudra
- 5. Smt. Kausik Ghosh
- 6. Dr. Prosenjit Acharya

A Paul 14.2.2019  
 Paul 14/2/2019  
 N. D. Chatterjee 14/2/19  
 Somnath Rudra 14.2.19  
 Kausik Ghosh 14/2/19  
 Prosenjit Acharya 14/2/19

Resolutions:

① In the meeting held on 14.02.2019 it was unanimously decided to request faculty members of Geography and Environment Management Department for submission of the panel of Research Advisory Committee (RAC) for their Research scholars as per the University norms. The respective Ph.D. supervisors are agreed to formulate the required RAC for their each scholars as soon as possible.

② a. A post of Technical staff was lying vacant in the Department who looked after the laboratory equipments and office of the Geography Department since April, 2015. In absence of the above staff the Department is suffering from the operation of office works and maintenance of the laboratory equipments of Geography for a long time. The authority is requested to take necessary action for immediate filling up of the vacancy in the Department of Geography. The candidate should have essential qualification of Honours Graduate in Geography for the vacant post.

② b. The post of one Associate Professor was also lying vacant in the Department of Geography and E.M. since the year 2008. The authority is also requested to take necessary action for immediate filling up of the above vacancy for smooth running of the classes in Geography as per the University norms.

③ It is discussed in the meeting that all the faculties will cooperate to expedite the scrutinization of examined answer scripts of PG semester-I, 2018 as early as possible.

④ i) The NAAC data of Geography department as per requirement of IQAC cell will be provided with time.

ii) It is also discussed that the adjustment of expenses incurred for the printing of the Journal of Geography and Environment, vol. 15 and 16, to be submitted as soon as possible.

iii) Prof. Ashis K. Paul will look after the organization of special Extension lectures in Geography for the session 2018-19 in the Department.

iv) Dr. N. D. Chatterjee and Dr. Prosenjit Acharya are requested to complete <sup>process of</sup> the utilization of chemical grants <sup>allotted in the Annual Budget</sup> for Geography for the session 2018-19.

No other discussion took place and the meeting was ended with vote of thanks to the chair.

A. Paul  
14.02.2019