

22/2019

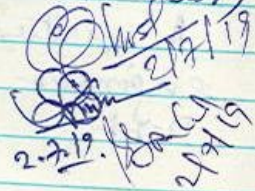
A meeting of the Departmental Committee was held in the room of the HOD on 02/07/2019 at 4 pm.

### Agenda

- 1) Confirmation of the proceeding of the last meeting
- 2) Syllabus revision with objectives
- 3) Discussion on the inclusion of <sup>one</sup> ~~Prof. S. Roy~~ <sup>of Human Physiology for the expansion of Laboratory</sup> ~~USIC~~ <sup>Laboratory</sup>
- 4) DST room key & log book
- 5) Visit to VC on 17<sup>th</sup> July at Surya Sen Sabhagriha at 2 pm.
- 6) Misc.

### Members

1. Prof. Sujata Mahto (Choudhury), (Head & member)
2. Prof. Chandradipa Ghosh (Member)
3. Dr. Sandip Kr. Sinha (Member)
4. Dr. Sumana Sarkhel (Member)

  
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### Resolutions:

- ① The proceedings of the last meeting is confirmed.
- ② All DC members are requested to submit the objectives of the respective (taught-) syllabus 1st week of August, 2019.



3) A letter will be given to the Director of USIC and Dean of Science Faculty for not inclusion of Human Physiology Laboratory <sup>which is</sup> adjacent to USIC Laboratory. We think that this ~~is~~ Cell <sup>and tissue</sup> culture Laboratory is a part and parcel of the ~~the~~ research activities of the faculty members of our department. ~~We~~ ~~don't~~ like to loose this laboratory at any cost as it is the only tissue culture ~~the~~ laboratory of the University.

4) DST room key will be given to HOD and log book will be updated.

5) ~~We~~ we will visit to the VC on 17th July and the departmental documents ~~will be~~ should be up-to-date for this purpose.

6) A letter will be given to the engineers for the repairing of the Dept.

7) A meeting will be conducted by the HOD and other faculties with the research scholars to maintain the DST and other laboratories.

8) According to the advice of the Registrar, the format of the RAC Committee <sup>VE</sup> report will be ~~send~~ sent to <sup>through</sup> Dean for approval.

19/7/19