

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	04.09.2018

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

- | | |
|-------------------|---------|
| ১। 1. Arant Kumar | 8. |
| ২। 2. Orinda | ৯। 9. |
| ৩। 3. ICB | ১০। 10. |
| ৪। 4. Manca | ১১। 11. |
| ৫। 5. Shil Ray | ১২। 12. |
| ৬। 6. | ১৩। 13. |
| ৭। 7. | ১৪। 14. |

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| ১৫। 15. |
| ১৬। 16. |
| ১৭। 17. |
| ১৮। 18. |
| ১৯। 19. |
| ২০। 20. |
| ২১। 21. |

নং / No. রেজল্যুশন / Resolution Adopted

Agenda:-

1. Confirmation of proceedings of the previous DC meeting held on 01.08.2018
2. Management of space in the department.
3. Preparing lists of books for Central Library, VU.
4. Allotment of classes for Ph.D coursework in Anthropology.
5. Miscellaneous.

Resolutions :-

Agenda 1:- The proceedings of the previous DC meeting held on 01.08.2018 were read and confirmed.

Agenda 2:- The HoD sought suggestions from the DC members that how two small rooms and one class room located in the 2nd floor above the department of Zoology and occupied by the department of Anthropology should be used. It was unanimously resolved that the class room may be used as M.Phil/Ph.D coursework class room. It was further resolved that one of the two small rooms may be used as M.Phil students sitting room and another as Ph.D. scholars sitting room.

Agenda 3:- The HoD placed before the DC members an email from the Deputy Librarian, VU regarding preparing lists of essential books. It was resolved that all the faculty members should submit individually as early as possible before the HoD a list of books of their choice based on

arching on.

Agenda 4:- The teaching assignments for the PhD coursework were distributed among the faculty members. The HoD was entrusted to give a copy of the same to each of the faculty members.

Agenda 5:- No issues were raised under miscellaneous agenda.

The meeting ended with vote of thanks to the Chair.

Amith Kumar Kishore
04/09/18