

তারিখ/Date	28-08-2014	NAME OF MEMBERS PRESENT	সময়/Time	2:00 pm
১। ১.	Prof. Falguni Chakrabarti	Falguni Chakrabarti	১৫। 15.	
২। ২.	Dr. Abhijit Guha	Abhijit Guha	১৬। 16.	
৩। ৩.	Prof. Kausmik Bose	K Bose	১৭। 17.	
৪। ৪.	Dr. Dipak Misra	D Misra	১৮। 18.	
৫। ৫.	Dr. Sovanjon Sarker	S Sarker	১৯। 19.	
৬। ৬.			২০। 20.	
৭। ৭.			২১। 21.	

নং / No.	Agenda	রেজল্যুশন / Resolution Adopted
1.	Confirmation of the proceedings of the previous meeting	
2.	Preparation and planning for NATC visit, and	
3.	Miscellaneous.	
	Resolutions adopted:	
1.	Proceedings of the DC meeting held on 16.07.2014 and 31.07.2014 were read and confirmed.	
2.	The HOD read out the university directions on NATC preparation. The members discussed on the various issues related to preparation required for and made the planning for the Mock visit to be held on 03.09.2014. The HOD made a presentation before the members and sought the suggestions, if any, to improve it. The members offered some modifications which were incorporated accordingly.	
3.	(a) The HOD informed that the classes for the 1st Semester, 2014 would commence on and from 28.08.2014. No other issue was raised. The meeting ended with vote of thanks to the chair.	
		D Misra 28.08.14