

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	সময় / Time
তারিখ / Date	6/9/2017		
১। 1.	Joyjit Ghosh	৮। 8.	১৫। 15.
২। 2.	Indrani Datta (Chaudhuri)	৯। 9.	১৬। 16.
৩। 3.	Bandyopadhyay	১০। 10.	১৭। 17.
৪। 4.	Arup Achary	১১। 11.	১৮। 18.
৫। 5.	Indrani Datta (Chaudhuri)	১২। 12.	১৯। 19.
৬। 6.	[signed prior to the discussions and the writings of the minute, proceedings & resolutions]	১৩। 13.	২০। 20.
৭। 7.	Hemant	১৪। 14.	২১। 21.
নং / No.	রেজল্যুশন / Resolution Adopted		

DC meeting on 06.09.2017

Inbox x

joyjit ghosh

Aug 30 (7 days ago)

to Tirthankar, Tirthankar, me, Hemant, Indrani, Dept

Dear Colleagues,

We would like to hold a DC meeting on 06.09.2017 at 2 pm to consider the following agenda:

1. RUSA matter
2. M.Phil matter
3. Miscellaneous

Please attend the meeting.

Sincerely,

Joyjit Ghosh

HOD

রেজল্যুশন / Resolution Adopted

Resolved that the HOD will write a letter to the appropriate authority regarding financial assistance under RUSA.

The department requires the following gadgets/accessories for the ~~de~~ improvement of language lab & other rooms.

- ① Whiteboard cum screen and curtains for the windows in room no. 203
- ② New microphone system in room no. 202
- ③ For language lab -
 - a) LCD Projector (ceiling mounted)
 - b) Automatic screen (~~ceiling~~ fixed to the wall)
 - c) Laptop
 - d) New curtains
- ④ An all purpose machine (photocopier, printer, scanner etc) for the chamber of H.O.D.

Resolved that Dr Indranil Acharya will continue as a Coordinator of the M.Phil Programme.

In view of the fact that the third semester exam is going to be held in the month of November 2017 instead of December 2017 the De resolved that the Internal Assessments (Second Phase) of the third semester will be held on 1 & 2 November in place of 7 & 8 November 2017.

Read & confirmed
on 1.11.17